



SIDDHARTHA

College Code –TP

INSTITUTE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE & Affiliated to JNTU)

Vinobha Nagar, Ibrahimpatnam, Ranga Reddy Dist – 501 506, Telangana, INDIA.

E-mail: info@siddhartha.ac.in; www.siddhartha.ac.in



| NAME OF THE COMMITTEE | MEMBERS | RESPONSIBILITIES |
|---------------------------------------|---|---|
| COLLEGE ACADEMIC COMMITTEE | Dr.S.Vijaya Mohan Rao PRINCIPAL Dr.D.SubbaRao,HOD (ECE) Dr.R.Kavitha,HOD(CSE) Dr.S.K.Bikshapathy,HOD (EEE) Mr.Y.Naveen Kumar,HOD ,(CE) Dr.S.L.Narasimha Reddy,HOD (ME) Mrs. R.Prathima,HOD(H&S) Mrs.G.Archana,HOD(MBA) | <ul style="list-style-type: none">• Focusing on present and future best practices, Academic quality in the Institute requires that the planned targets, overall objectives and learning outcomes of educational programs are consistently achieved and advise on improvements.• Implementation of academic schedules as per JNTU• Monitoring the progress of students, faculty and departments Monitoring syllabus coverage, ratification of attendance |
| CAREER GUIDENCE & PLACEMENT COMMITTEE | Mr.G.Bhagath Mr.M.Prabhakar,Asst.Prof, ECE Mr.G.Sai Ram,Asst.Prof,ECE Mr.S.rajeshkumarAsst.Prof,EEE Mr.B.Mahender Reddy,Asst.Prof CSEMr.P.Praveen Kumar,Asst.Prof MechMr.N.UdayBhaskar,Asst.Prof ,CE | <ul style="list-style-type: none">• Continuous interactions with placement organizations and conducting placement events.• Training classes have to be organized to all the final year students.• Guidance and practice for General Aptitude Tests.• Conducting Mock sessions and Group Discussions.• Imparting techniques for Interviews.• Communication, presentation and General Management skills.• Conducting Guest lectures by professionals in the industry so as to expose the students to the latest |


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|--|---|---|
| <p style="text-align: center;">PUBLIC RELATIONS COMMITTEE</p> | <p>Mr.Ranjith (Asst Prof MBA) Mr. P. Bhanu Prasad (Assoc prof CSE) Mr. P. Raghu (Assoc Prof CSE) Mr.MD.Ashraf (Assoc Prof ECE) Mr.M.Nagaraju (Assoc Prof EEE) Mrs. K.Srilatha (Asst.prof EEE) Mrs. B. Swathi (Asst Prof MECH)</p> | <ul style="list-style-type: none"> • The role of Media and PR committee is to foster community relations with external stakeholders through several media relation activities. • It accomplishes this through its regular corporate newsletters, engagement with the print media and by facilitating institute's online presence across various platforms. • The Media and PR committee manages internal communication by reporting events, happenings and achievements to the administration, faculty and student community.Provides information related to Institute. Invites press and media for the events Plans to provide the Institute related information by advertisements. |
| <p style="text-align: center;">LIBRARY COMMITTEE</p> | <p>Dr.S.Vijaya Mohan Rao ,PRINCIPAL A.Sreedhar,Libraian Y.Yadaiah(Asst.Prof.ECE P.Raghu(Assoc.ProfCSE) S.Rajesh(Asst.Prof,EEE) V.Swathi(Asst.Prof,MECH) L.Govind(Asst.Prof,CE) Mrs.G. Sruthi,(Asst.Prof,H& S) Mr.Sainath(Asst.Prof,MBA) NavaneethChowdhary III-CSE Y.SweetyIII -ECE Y.Layall- MECH CH.SureshII -ECE Srinull – EEE K.Raghulll – CE</p> | <ul style="list-style-type: none"> • To prepare a budget for books needed by each Department and forward it to Principal. • To procure text books in adequate number well in advance before the start of semester in consultation with Head of the Departments. • To add more titles every year in consultation with respective department HODs and faculty • To enrich the library by procuring leading national / international journals. To provide book-bank facility to students. |


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|---|--|---|
| <p>GREVIENCE REDRESSEL COMMITTEE</p> | <p>Dr.S.K.Bikshapathy,HOD- EEE P.Raghu,Assoc.Prof., CSE N.Malathi, Assoc.Prof., ECE CH.Haribabu, Asst.Prof., MECH Mr.Siddiramulu, Asst.Prof., CE</p> | <ul style="list-style-type: none">• Receive written complaints from students, staff (Teaching & Non-Teaching) regarding any kind of grievances and suggest appropriate remedies• Forward recommendations to the Principal for consideration and necessary action• Suggestion boxes are kept at all prominent places in the campus to enable the students to suggest measures requiring attention of the college authorities in respect of matters concerning academic and student amenities |
| <p>ANTI RAGGING COMMITTEE</p> | <p>Dr.S.K.Bikshapathi, HOD – EEE Mr.Y.NaveenKumar,HOD –CE G.SateeshGoud,Assist.Prof., EEEK.Rajesh Kumar,Assist.Prof., EEE Mr.V.Mahesh, Assist.Prof., ECERama Krishna,Assist.Prof., MEB.Mahender Reddy,Assoc.Prof, CSE UdhayBhaskar, Assist.Prof, CEK.Mounika III-EEE K.AbhivandhanaIV-ECE MustafeeAlamIV-ME M.VenkateshIII-CSE Yukthamukhill-CIVIL</p> | <ul style="list-style-type: none">• To implement the provisions of Anti Ragging Act 1997.• To advice, guide and instruct faculty and mentors for continuous monitoring of students in and outside class and to ensure no incident of ragging to happen and to maintain the campus as ragging free institute. |
| <p>RESEARCH AND DEVELOPMENT COMMITTEE</p> | <p>Dr.S.Vijaya Mohan Rao ,PRINCIPAL T.KrishnarjunaRao(Assoc.Prof,ECE) G.Rupa(Assoc.Prof,EEE) Mr.Y.Naveen Kumar,HOD ,(CE) C.Sudhakar(Assoc.Prof,MECH) (A.Srinivas (Assoc.Prof,H& S) V.Ramesh (Asst.Prof,MBA) D.Saidan (Assoc.Prof,CSE)</p> | <ul style="list-style-type: none">• To bring about all round improvement in research activities in the institution.• To monitor conference, journal publication details of the faculty members in the institution.• Review of R&D activities, MoU with Industries and Research Institutions• R&D project proposals to UGC,DST, AICTE |


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|---|---|---|
| <p>SPORTS & GAMES COMMITTEE</p> | <p>Chandra Janardhan Mr. B. Premkumar (Asst Prof ECE) Mr. Naresh (Asst Prof CSE) Mr. Sathish Kumar (Asst Prof EEE) Mr. Shankar naik.(Asst Prof Civil) Mr. Naveen (AsstMech) Mr. Vinod (Asst Prof H&S)</p> | <ul style="list-style-type: none">• Planning and organizing various g of students in zonal tournaments.• Ensure proper maintenance of the sports grounds and equipments.• Preparation and submission of budget estimates for games and sports. |
| <p>EXAMINATION CELL & TIME TABLES COMMITTEE</p> | <p>Mr.A.Ramreddy HOD Exam branch Mr.MD.Ashraf (Assoc Prof ECE) Mr.K.Ashwin Kumar (Asst Prof CSE) Mr.E.Sudhakar (Assoc Prof MECH) Mr. Chandra Mohan (Assoc Prof H&S) Mr. Mallikarjun (Asst Prof Civil) Mr. J. Vijay Kumar (Academic Asst) Mr. G.Ramreddy (Academic asst) Mr. Raju(Exam branch Asst) Mr.Chukkaiah(Exam branch Asst)</p> | <ul style="list-style-type: none">• Preparing Time tables for internal tests/on line examinations.• Conduct mid-examinations announced by the University.• Arrange for registration of regular/supplementary end semester examinations as per time schedule of University.• Collect examination stationery from University by the staff of examination cell and arrange to conduct the End Semester University Examinations.• Packing/sealing and submission of answer books to the Collection Center of the University.• Proper storage and return of unused OMR sheets to the University.• Monitoring the Admissions in Ist Year by Convener, EAMCET, in 2nd year lateral entry by convener, ECET, and MBA by convener, ICET in respect of category A Seats.• Progress of admissions in B Category seats. |


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|------------------|---|--|
| EDC COMMITTEE | Dr. FarhaAnjum (Professor) Dr.B.K.Madhavi (Professor) Mr. Prabhakar (TPO) Mr. V. Ramesh (HOD MBA) Dr . Srikanth (HOD CSE) Dr. Venkatesham (HOD H&S) Dr. S. K.Bhikshapathy (prof EEE) Mrs.Keshamma (Asst Prof Civil) Mr .CH.RajeshwarGoud (Asst prof MECH) | <ul style="list-style-type: none"> • To Bridge Industry-institute gap. • To promote entrepreneurship among students. • Educate faculty and staff to take as epreneurship along with academics Conduct events to promote education for starting a research. |
| ALUMNI COMMITTEE | Ch.VenkataswarRao ,(Prof,CSE) N.Shiva Kumar(Asst.Prof,ECE)M.Shankar(Asst.Prof,EEE) S.Naveen(Asst.Prof,Mech)S.Sudheer Kumar(Assoc.Prof,H& S) B.Shankar(Assoc.Prof,Civil) | <ul style="list-style-type: none"> • To identify strengths and aptitude of students • To develop qualities, attitude and skills such as working in a team, inter personal skills and communication, etc. • To motivate the students for participating in technical/sports competitions inside or outside the Institution • To organize alumni meet once in a year to get feedback on improvement in academics and conduction of co-curricular & extracurricular activities |
| NSS COMMITTEE | Mr. .S. Balakrishna (Asst Prof CSE) Mr. T.Nagaraju (Asst Prof ECE) Mr. S.Rajesh (Asst Prof EEE) Mr. Anjaneyulu (Asst Prof Civil) Dr. Venkatesham (Pofessor H&S) Dr.S.K .Bhiskhpathy (Professor EEE) Mrs.Mounisha (Asst Prof MECH). | <ul style="list-style-type: none"> • Enrolment of cadets in NSS (Boys & Girls) • Planning & Conducting regular activities • Maintenance of accounts and submission received for NSS activities. |


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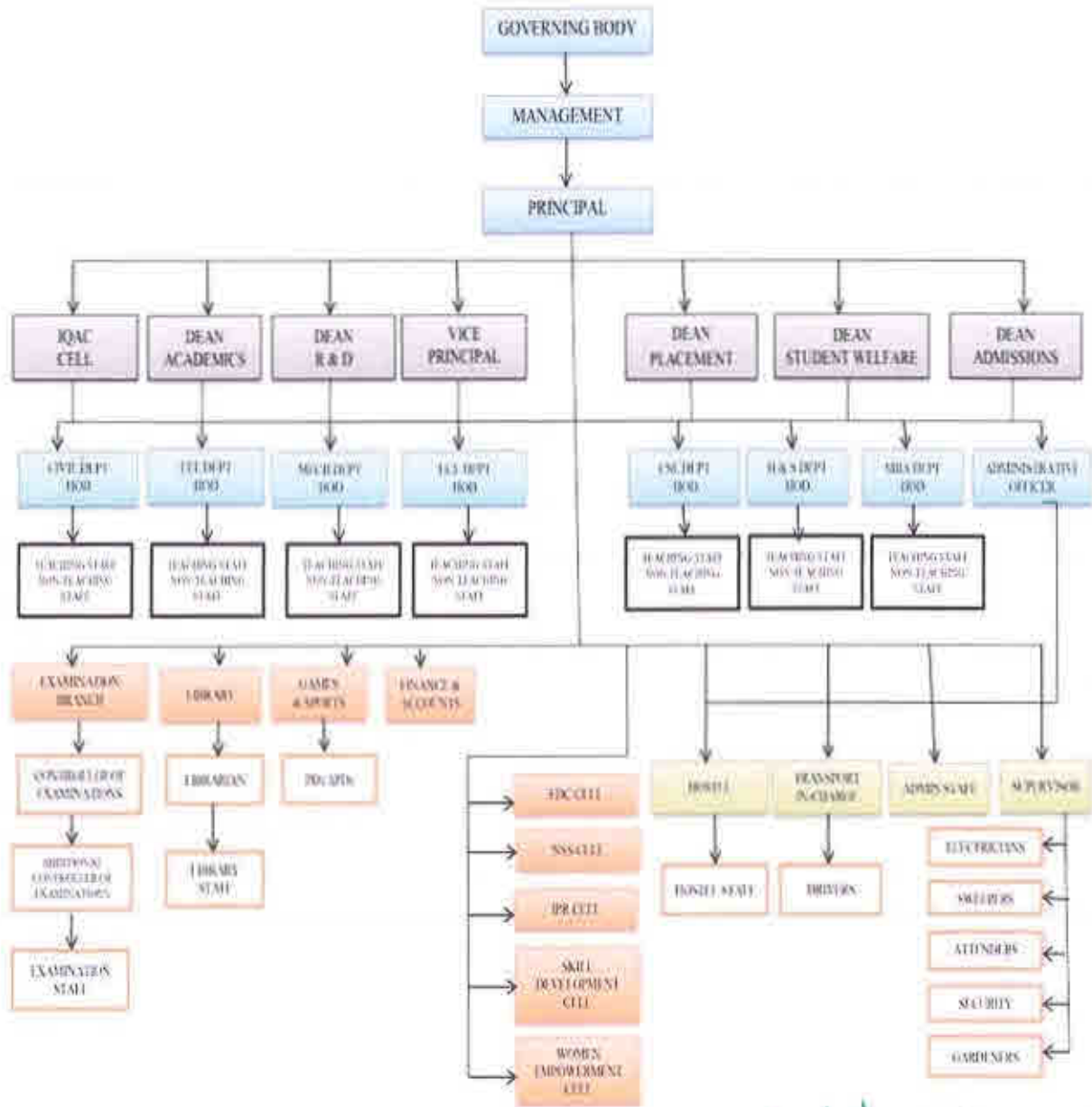
Vinobha Nagar, Ibrahimpatnam, Ranga Reddy Dist – 501 506, Telangana, INDIA.

Ph: 08414-222299, 222599, Fax: 08414-222399

E-mail: info@siddhartha.ac.in; www.siddhartha.ac.in



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[Signature]
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Code of Conduct and Service Rules December 2021

| 2 | 25-3-2020 | Covid Privileges Included | Principal | Secretary | |
|-------------|------------------|------------------------------|----------------|----------------|-----------|
| 1 | 5-9-2019 | 2016 Rules Reviewed | Principal | Secretary | |
| Rev. No. | Revision Date | Details of Revision | Proposed by | Approved by | Signature |


Principal


Secretary


Principal
SIDDHARTHA
Institute of Engineering & Technology
Vinobha Nagar, Ibrahimpatnam,
Ranga Reddy Dist. - 501506.

Code of Conduct and Service Rules
December 2021

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Principal
SIDDHARTHA
Institute of Engineering & Technology
Vinobha Nagar(V), Ibrahimpatnam(V),
Ranga Reddy Dist.- 501503.

1. ABOUT THE COLLEGE

1.1 SIET Campus spread over 14 acres of scenic landscape is an ideal place for educational pursuits with comfortable labs, class rooms, library, information centre is uniquely designed and built to endow the students a hassle free environment to pursue their intellectual development. This campus is an ultimate destination for those who wish to acquire world class education in truly Indian environment.

Detailed address and management members are furnished below.

Website Address : www.siddhartha.ac.in
E-mail : info@siddhartha.ac.in
Phone Number :

| | |
|----------------------------|--|
| Dr. G. Nagaiah | Chairman, Siddhartha Institute of Engineering and Technology |
| Dr. D.Pradeep Kumar | Secretary, Siddhartha Institute of Engineering and Technology |
| Mr G Bhagath | Director (Administration) Siddhartha Institute of Engineering and Technology |

1.2 (a) Vision of the Institution:

To be a Pioneer Institute and leader in Engineering Education whose primary concern would be the development of the human race and betterment of society through their knowledge, technological understanding and the spirit of progress.

(b) Mission of the Institution:

IM1: To create conducive environment for student centric learning and industry institute interaction.

IM2: To integrate the state of the art infrastructure facilities and cutting edge academic delivery.

IM3: To develop and nurture socially conscious technocrats through continuing education and research.

1.3 Quality Policy:

We at Siddhartha Institute of Engineering & Technology endeavour to uphold excellence in all aspects by adopting the best practices in effort and effect.

1.4 Important Contact Numbers:

| S.No. | NAME | DESIGNATION | CONTACT NO. |
|-------|-----------------------|--|-------------|
| 1. | Dr K Eshwara Prasad | Principal | 9440348787 |
| 2. | Dr. V BhagyaRaju | I/C Principal | 7287839644 |
| 3. | Dr. D. Pradeep Kumar | Secretary& Correspondent | 9177607659 |
| 4. | Dr. D. SubbaRao | Vice-Principal | 9966779182 |
| 5. | Mr. G. Bhagath | Director (Administration) | 9908219695 |
| 6. | Dr. S. K. Bikshapathy | Dean (Academics) | 7893844445 |
| 7. | Prof. A. Ram Reddy | In-Charge of Exam Branch | 7729996837 |
| 8. | Mr.M.Naga Vijay Kumar | Administrative Officer & In-charge of Scholarship Section | 9848543088 |
| 9. | Mr.RamanaRao | Chief Warden & I/C Transport | 9000151615 |
| 10. | Mrs Lakshmi | Warden - Girls Hostel | 8374314148 |

1.5 Code of Conduct Committee

Code of Committee for the academic year 2020-21 is mentioned below as per secretary Circular No. SIET/ADM/E1/07 dated 14th July 2020.

| S.No. | Name | Designation |
|-------|--------------------------------------|-------------|
| 1 | Dr. K Eshwara Prasad, Principal | Chairman |
| 2 | Dr S K Bikshapathy, Dean (Academics) | Coordinator |
| 3 | Dr G Bhagath, Director (Admin) | Member |
| 4 | Prof. S L Narasimha Reddy, HOD (ME) | Member |
| 5 | Dr M Venkatesham , HOD (H&S) | Member |
| 6 | Prof. Sainath, HOD (CSE) | Member |

| | | |
|----|-------------------------------|---------|
| 7 | DrFarhaAnjum, HOD (ECE) | Member |
| 8 | Dr K Prasad Rao, HOD (EEE) | Member |
| 9 | Prof. Y Naveen Kumar, HOD(CE) | Member |
| 10 | Prof. V Ramesh, HOD(MBA) | Member |
| 11 | A Sourav - 18TP1A0547 (CSE) | Student |
| 12 | P Sinduja – 18TP1A0441 (ECE) | Student |
| 13 | R Srinu - 17TP1A0236 (EEE) | Student |

1.6 Courses Offered at SIET

| UG COURSES | PG COURSES |
|-----------------------|---|
| B. Tech. CSE | M.Tech (CSE) |
| B. Tech. CSE- AI & ML | ----- |
| B. Tech. CSE- DS | ----- |
| B. Tech. ECE | M.Tech (VLSI & ES) |
| B. Tech. EEE | ----- |
| B. Tech. Mechanical | ----- |
| B Tech. Civil | ----- |
| | MBA (Specializations: HR, Finance and Marketing) |

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Ranga Reddy Dist - 501508

2. CONDUCT RULES

These conduct rules apply to all employees, whether permanent or probationary, in the service of Siddhartha Institute of Engineering & Technology, Ibrahimpatnam. The Disciplinary Authority shall initiate disciplinary proceedings for non-compliance of these conduct rules/leave rules.

2.1 Conduct Rules: -Every employee shall be governed by the following code of conduct rules:

- a) No employee shall, at any time, indulge in maligning or falsely implicating the authorities or superiors or Institution/College management or members of the staff.
- b) All teaching/ non-teaching staff should be present at the commencement of the Institution every day before 9:15AM
- c) Late attendance of half an hour for two days in one month shall entail forfeiture of a day's salary/wages.
- d) An employee who observed to be continues late for one or two weeks is liable to take Disciplinary action.
- e) No employee shall misuse or carelessly use the material and facilities provided by the institution.
- f) No employees are permitted to accept gifts in cash or kind from visitors, parents of the students, contractors, businessmen or any other party connected with the activities of the institution.
- g) No employee shall tamper or cause to be tampered with the records or registers or notices of the institution. Over writing and signing over the cross (X) mark will also considered as tampering of Record.
- h) An employee shall not communicate directly or indirectly an official document or information to any other outside / other Institution person.
- i) No employee shall disturb the harmony and peaceful atmosphere of the institution by demonstration, shouting, speak loudly in any fashion whatsoever, or indulge in an act which is prejudicial to the interest of teaching or peaceful working of the institution.

- j) No employee shall indulge in quarrels, cross-talking, abuses, fights, violence or any other disorderly or indecent behavior on the premises of the institution.
- k) No employee shall make a collection of money from the students / parents in any manner except the fees to be paid in the Administrative Office.
- l) No employee, while on the premises, shall have in his possession firearms, weapons or other articles detrimental to the security of the institution or persons.
- m) No employee shall indulge in or encourage, any form of malpractice connected with examination or any other social activities; be negligent in or late in correcting class work or home work done by students, inflict corporal punishment on a student.
- n) No employee, while marked present in the Institute, shall absent / abscond himself, except with prior permission of the principal / HOD from the class or duty.
- o) No employee shall enter into or contract, for marriage with a person having a living spouse except he/she take permission / Divorce from the court of law.

2.2 Misconduct:-

The following acts of omission or commission shall be treated as misconduct on the part of an employee.

1. Late attendance or absence from duty without intimation or without permission.
2. Leaving the Institution during working hours without permission or absence without permission from the place of work.
3. Neglect or Laziness, inefficiency or careless towards the duty or allocated work.
4. Obtaining leave or attempting to obtain leave on false pretences/ reasons.
5. Refusal to accept, receive or take delivery of notice or letter or any communication from the College Authorities.
6. Improper or discourteous behaviour towards others, shouting, speaking loudly or making a nuisance / noise on the college premises etc.
7. Regular Late attendance or absence regularly from duty without intimation or without Permission of the Principal /HOD / Section i/c.
8. Using institutional facilities unauthorized for personal gain.
9. Sleeping while on duty.

10. Engaging in private work or trade within the College premises or engaging in the same or a different profession.
11. Failure to observe safety instructions or Failure to make use of safety devices provided by the management or failure to take preventive measures.
12. Failure to report the loss of tools or materials entrusted to him in the performance of duties or failure to account for the same.
13. Failure to report any ragging cases seen by the employee in or outside the college premises.
14. Using indecent language or making false allegations against co-employees or others, speaking in an abusive manner to superiors or others.
15. Unauthorized use of the name, address, telephone or any other description of the institution.
16. Theft, fraud or dishonesty in connection with the business or property of the institution or of other employees, or visitors to the institution or attempting to do so.
17. Tampering with the records or attendance registers of the institution, falsification, defacement or destruction of the records of the institution including those pertaining to the employees or Institution or attempting to do so.
18. Disclosing any information to an unauthorized person, without written permission of the College Authority.
19. Bringing liquor or other intoxicants, including addictive/drugs to the institution/college, consuming intoxicants in institution/college premises.
20. Soliciting, demanding, collecting or canvassing of money for his / her services from students or parents.
21. Creating disturbance or nuisance inside or in the immediate neighbourhood of the premises by abusing, threatening to assault other employee/s, other riotous or disorderly behaviour.
22. Preaching, carrying on or canvassing for religious or political activity on the premises, in any manner whatsoever, without the prior permission of the College Authority.
23. Participating in a strike or stay-in-strike or abetting, inciting, instigating or acting in furtherance of a strike or stay-in-strike.
24. Gheraoing or surrounding or forcibly detaining the superiors or other employees of the institution or resorting to hunger strike or similar action in or outside the premises.
25. Willful damage to work-in-progress or to the property of the institution.

26. Indulging in an act of sabotage, affecting thereby the smooth functioning of the institution.
27. A conduct prejudicial to the interest or reputation of the institution or an act of conduct involving moral turpitude inside or outside of the premises.
28. Misbehaving with students/parents/guardian
29. Wilfully and deliberately not taking classes as per the schedule / time table.
30. Not wearing Identity card / dress code during college working hours.

2.3 Imposition of Penalties:-

2.3.1 Minor Punishments:-

- i) Censure (excusing the employee and keeping a record of excused)
- ii) Warning an employee in written with acknowledgement.
- iii) Recovery of cost of damage from default employee.
- iv) Withholding an annual increment or with holding promotion to the next higher grade.

2.3.2 Major Punishments:-

- i) Reduction to a lower post or Lower grade or to a lower pay scale.
- ii) Compulsory retirement or compulsory resignation.
- iii) Removal from service (which does not disqualify the employee from being considered for future employment in other institutions).
- iv) Dismissal from service (which debar the employee from future employment in any capacity in other institutions).

Note: -Keeping an employee under suspension during enquiry period is not a punishment.

3. APPOINTMENTS & SERVICE MATTERS

3.1 Classification of Employee:-Employees can be classified as:

3.1.1 A Permanent Employee: Means one who has been appointed in a substantive capacity on a permanent post and treated as permanent after the successful completion of the probationary period of two years without absent.

3.1.2 A Probationary Employee: Means one who is on probation period of two years for all Academic Staff.

3.1.3 Contract Employee: Means an employee who has been employed for a particular job under the terms of contract of employment / appointment which automatically ceases after the expiry of period or completion of job.

3.1.4 A Casual Employee: Means one who has been engaged on an occasional nature of job/post, on day-to-day basis.

3.1.5 Intermittent Service: All faculty & staff working in day time with an interval of Minimum 30 minute's duration are called Academic or Intermittent Service and they will avail weekly rest on Sunday.

Example: -All Teaching &Non-Teaching Staff.

3.1.6 Continues Service: A Staff member who will work continually in shifts without interval is called as Continuous service staff and they will avail rest on different days in a week. They will available in institution duty in shift for 24 hours in a day.

Example:-Hostel Wardens &House Keeping Supervisor etc.

3.2 Appointments:-

3.2.1 Source of Manpower: - For recruitment purpose, the following methods for recruitment may be followed.

- i) Inviting Applications through Open advertisement in leading Newspaper.
- ii) Selected through Walk-in-Interview by open advertisement.
- iii) Referrals in case of emergency.


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3.2.2 Appointing Authority:- is the Management / The Secretary or his authorized officer who have the powers for appointment of a particular category of employee.

- i) All appointments to any categories of post shall be made by appointing Authority on the recommendation of the selection committee constituted by competent authority.
- ii) Qualification and experience - For the appointment of teaching & non-teaching staff, AICTE norms wherever applicable shall be followed.

3.2.3 Selections & Joining:- Every applicant for employment as teaching faculty is required to fill up and sign the prescribed/Bio-data information form and undergo:

- i) A test / interview of proficiency in the job he seeks in the manner considered if necessary, for the purpose.
- ii) The applicant should present a demo on the technical or on the subject of the concerned field before Selection Committee.
- iii) Every person appointed must sign on the duplicate copy of the appointment order to indicate his/her acceptance of the Service Rules of the College governing his/her employment.
- iv) Appointments shall be subject to prior submission of original certificates of proof of academic qualifications, D.O.Birth, etc. as may be necessary for verification at the time of joining.
- v) The services of any employee on probation may be terminated without assigning any reason whatsoever.
- vi) An employee may resign for his services in the college even after his confirmation by giving one month notice in advance or by paying an amount equal to one month salary in lieu of notice period provided there are no dues outstanding against the employee.
- vii) HOD's / Section In-charges will circulate the Service & Conduct Rules to staff after appointment and it is the employee's responsibility to read the Service Rules to familiarize him/herself with all policies and procedures of the Institution.

3.3 Increments, Promotions and Resignations:-

3.3.1 Performance / Self Appraisal / Review Process:- Performance Self Appraisals shall be done for all the teaching staff members of the Institution. The self appraisal will be concurred by the immediate Head of the Department, Head of the Institution and will be considered at the next level evaluation.

3.3.2 Grant of Increment:- Increment of any members of staff, Teaching or non – teaching will depend upon the performance of his working ability satisfaction he gives to the management in discharge of his duties which include Teaching Feedback, regular in attendance, self appraisal and his contribution to growth of the dept. or organization etc.

3.3.3 Promotion

- i) The faculty up gradation shall be considered strictly as per AICTE norms.
- ii) Up gradation of other staff will not necessarily depend solely on seniority. The following factors will also be taken into account:
 - a) Past performance record
 - b) Potential for higher responsibilities
 - c) Punctuality and good conduct in the institution premises
 - d) Requirement of those particular categories of staff member.

3.3.4 Demotion: - A demotion is defined as a re-assignment from one position to another position at a lower pay grade or lower salary range. A demotion can also be defined as a re-assignment of duties to a lower level of pay or responsibility even if there is no change in the employee's job or title or position. Demotions may occur if work is eliminated or abolished or re-organized or as a disciplinary action or if a staff member is unable to perform the work satisfactorily.

3.3.5 Resignations, Retirements and Terminations:-

A) Resignations:-

- a) An employee, desirous of leaving the institution, shall give one month advance notice or pay back one-month salary in lieu of notice period to the institution before leaving.
- b) Notwithstanding what is stated above, the management reserves its right to refuse or to accept the resignation of an employee when disciplinary proceedings are pending against him for any such reason.

B) Retirement:-All employees (except Principal) would superannuate normally on attaining the age of 70(seventy) years. However, in exceptional cases, the service can be extended and hired as decided by the appointing authority and or as per norms of the AICTE.

3.3.6 Termination of Service

- i) The Management reserves the right to terminate the service of an employee by giving one month notice in writing without assigning any reason whatsoever or by paying one month pay to the employee for the equivalent period in lieu thereof as agreed upon.
- ii) The Management shall have the right to dismiss an employee summarily without any compensation whatsoever if the employee is found guilty of

breach of organization in-obedience or addiction to drugs or alcoholism or dishonesty or neglect of duty or moral turpitude or erosion of conduct etc. which are considered detrimental to the institution.

3.4 General: -

3.4.1 **Income-Tax:** -The Institute will deduct Income Tax at source from the salary of the employees as per the applicable rates and terms declared by the Government of India from time to time.

3.4.2 **Employee Records:** - The Establishment Department in Administrative office, maintains for each employee a personnel file called "**Service Record**" that contains vital employment information. To ensure that, personnel records are up to date, it is the employee's responsibility to notify the Admin office in writing, if any changes of home address marital status, telephone number, e mail etc.

4. LEAVE RULES

4.1. Introduction: - Leave Rules shall mean Casual Leave, Special CL, Medical Leave, Maternity Leave, Paternity Leave, Earned Leave, Leave on Loss of Pay. These Leave Rules will come into force with effect from the date of circulation of these rules. These Rules shall apply only to all the permanent & probationary employees of the Siddhartha Institute of Engineering & Technology, Ibrahimpatnam but not to contract or casual employee.

4.2 Leave Procedure:-

- i) Leave shall be granted in advance accordance with the format prescribed for that leave.
- ii) Leave cannot be claimed by any employee as a matter of right.
- iii) For purpose of Leave, Leave year shall be reckoned for calendar year i.e. from January 01 to December 31 of every year.
- iv) Leave application shall be submitted in the prescribed form to the Head of the Department who will forward to the principal and all HODs will submit the leave applications to the Principal /Dean/ Director for sanction in advance every day in the morning.
- v) The leave Application shall be submitted well in advance and ought to be sanctioned by the appropriate authority before availing of the leave.
- vi) A record of all sanctioned leave shall be maintained in the Establishment section of Admin office.
- vii) An employee who is placed under suspension during the enquiry shall not be granted leave.
- viii) Employee on probation period of two years will be granted casual leave @ 1 day (One day) for One month's work.
- ix) No leave will be sanctioned on telephone except in case of CL's in emergency circumstances/sudden illness etc. All leaves shall however be regularized in writing immediately on joining the duty.
- x) Continued absence of more than six days, or repeated irregularity without intimation render an employee liable to disciplinary action.

4.3 Eligibility of Leave: -Eligibility of leave and norms for grant of leave are given below.

4.3.1 Leave Description

| Sl.No | Nature of Leave | Quantum of Leave / Year | with pay / without pay | Remarks |
|-------|---|---|------------------------|---|
| 1 | CL (For continuous Service)during probation of 2years | 12 days | With pay | Max 3 days at a time (Subject to availability of CL's) |
| 2 | CL (For continuous Service)after 2years/ Probation | 15 days | With pay | 3 days at a time (Subject to availability of CL's) |
| 3 | Earned Leaves | 21days (3weeks) | With pay | 7+7 days, two times in summer recess and 7 days in winter recess.(without disturbing the dept. function) |
| 4 | Medical Leave (in probation) | 4 days | Half Pay | To be sanctioned with Admitted Medical & Medical Certificate & Medical recommendations. In case more than 4/6 days, this can be commuted to 2/3 full paid Leave |
| 5 | Medical Leave (after probation) | 6 days | Half Pay | |
| 6 | Maternity Leave (for Female employee) | Two Weeks (12 working days) | With pay | To be sanctioned with Medical certificate that the employee belongs to 1 st & 2 nd issue. |
| 7 | Maternity Leave for Female employee | 90 days or depends on recommendations of Regd. Doctor | without pay (Lops) | |
| 8 | SCL for self marriage (during probation of 2yrs) | One week or 6 working days | With pay | Wedding card required for sanction |
| 9 | SCL for self marriage (after 2 yrs) | Two weeks or 12 working days | With pay | |
| 10 | SCL (for funeral activities) | 5 working days (in case death of family member of employee) | With pay | To be availed only within 1 days from the date of death |

4.3.2 COVID-19 Privileges

The following leaves are permitted to avail by a staff member who have affected by the COVID-19 during pandemic situation:

- (a) The staff member affected with COVID-19 is permitted to avail one week special casual leave with payment during isolation period.
- (b) The teaching faculty affected with COVID-19 are permitted to take online classes during pandemic situation.

4.3.3 Availment of Leaves:-

1. Casual leave may be prefixed or suffixed to weekly holidays / Festivals.
2. Combining the CL with Earned Leave/Sick Leave/Maternity Leave if required is solely the discretion of the Management depending on the requirement of service in the dept.
3. Casual leave may be availed not more than 3 days at a time.
4. Casual Leave or any other leave not availed during a Leave Year will be lapsed.
5. The LOP or absent is prefixed and suffixed to a holiday, the holiday period will be treated as LOP or Absent.
6. Under extra ordinary circumstances Leave on loss of pay in a Leave Year may be granted at the sole discretion of the management and the purpose / nature of the exigency shall be clearly recorded.
7. Any Leave on Loss of Pay if not sanctioned by the management, such period of absence will not be counted as service for any purpose

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Principal
SIDDHARTHA
Institute of Engineering & Technology
Minohla Nagar(V), Madduramangala(DD),
Ranga Reddy Dist- 501506.

5. DUTIES & JOB RESPONSIBILITIES

5.1 Holidays & Festivals: -

- i) The working days of the Institutions shall be from Monday to Saturday. The Institutions shall observe a minimum of 90 working days per semester which means at least 180 working days during an academic year. However, special classes / additional working days may be arranged, as and when, need arises.
- ii) Festival holidays of the Institutions shall be as per holiday's schedule of JNTUH calendar.

5.2 "Duties of Officers & Staff"

5.2.1 Duties and Responsibilities of Administrative Officer

1. He has to coordinate all the activities of the college in consultation with Principal/Director
2. All the non-teaching staff of Administrative Office is under his control
3. He should allot the duties to all the Administrative staff in consultation with the Principal/Director and monitor their day to day work
4. He has to monitor and update list of employees and their personal files (both teaching and non-teaching)
5. Should recommend the leaves and vacation for administrative and ministerial staff
6. Monitoring the leave records of the staff
7. He should interact with the parents, students, department staff and their administrative problems.
8. He should take care of the assets of the Institute. He should see that the assets are properly safe guarded.
9. He shall dispose of routine correspondence not involving policy matters.
10. Monitoring the issue of stationary and maintenance of concerned records.
11. He shall be the custodian of the original certificates of all staff members.
12. He shall plan and procure the requirements for the college and departments in consultation with department heads and Principal/Director.
13. Shall monitor the payment of all bills like electricity, water, telephone etc and also monitor PF, ESI, PT and other mandatory payments as guided by the Principal/Director

14. He shall supervise the issue of certificates to students like bonafide, T.C, bus passes etc
15. Supervise and monitor the student admissions in all categories
16. Obtaining the approvals of the student admissions from Convener of admissions/TSCHE/Osmania University.
17. Shall Monitor the general correspondence with University and other regulatory authorities
18. Shall monitor the submission of required information to AICTE every year
19. Shall monitor the information to be submitted to AFRC
20. Shall maintain the Service registers for all the employees

5.2.2 DUTIES OF ACCOUNTS AND AUDIT SECTIONS:

1. Preparation of Budget Estimates and Reserved Estimates.
2. Maintenance of contingent register
3. Maintenance Cash books
4. Payment of Salaries.
5. Re-conciliation of expenditure and receipts every month with banks
6. Fee Collection watch register
7. Safe Custody of Security Bonds, Title Deeds, Lease Deeds, E.M.Ds, D.Ds, Cheques etc.,
8. Collection of all fees from the students and Remittance into related accounts.
9. Remittance of fee payable to University Affiliation, Registration and Fee remittable towards “other Services “
10. Shall return the deposits to the students at time leaving the institution

5.2.3 Duties of HOD's

- To ensure smooth functioning of his department.
- Conduct of class work and adjustment of staff in case leaves.
- To arrange required equipment and other Instruction materials in the Laboratories.
- To assign the Lab In-charges in the department.
- Arranging guest lecturers / Seminars/ adjunct faculty.
- To see the completion of syllabus as per the university Academic calendar.
- Maintenance of staff & student's attendance records in the Department

- To Guide teaching faculty and nonteaching staff in the department.
- Conducting internal and external lab exams.
- To analyze the results of students and take improvement measures.

5.2.4 Teaching Faculty / Lab in charges

- To conduct lectures and Lab Experiments' as per the time tables.
- Maintain the class attendance Registers.
- Maintenance of lab equipment and stock registers.
- Prepare and issue lab manuals for experiments / practical's to the Students.
- To guide the students in organizing seminars.
- To guide students in mini / main project work.
- Student counseling and contacting the Parents as class Incharge.
- To ensure the completion of syllabus in time.
- To attend any other duty assigned by the HOD / Principal time to time.

5.2.5 Non teaching / Supporting Staff

- To assist the Faculty and HOD of the concerned department.
- Guiding the students in the laboratory in conducting the practical's/ experiments.
- To handle and maintain the stock registers in the labs.
- To assist the Lab in charges in the Lab's.
- To maintain the Lab equipment in good condition.
- To issue & maintain the Lab manual in the lab's.

5.2.6 In charge Examination Cell

- Constant pursue with examination portal of JNTUH.
- Smooth conduct of internal / external examinations & submission of sealed answer scripts to University.
- To drive the Examination schedules of External labs & mid terms.
- Analyzing of Results of Semester exams.
- Collecting Exam stationery in time.
- Maintaining academic schedules connected with Examinations.
- Maintaining invigilators record and students attendance.

5.2.7 Library In charge

- Procurement and stocking of all text books & reference books.
- Documentation and Monitoring of library and Information centre.
- Issue and receiving of books to from the students.
- To maintain the Journals and Periodicals.
- Display of all important notifications and Job Opportunities in Notice Board .
- Maintaining of previous question papers of JNTUH.
- Maintaining of record of CD's /Cassettes/Soft Copies.

5.2.8 Training & Placement Officer

- To conduct on campus interviews in college premises/off campus Interviews.
- To develop continuous rapport with industries/ Companies for Interaction of the students.
- Provide short term training courses to the students.
- To pursue the higher education opportunities to students.
- To arrange a seminars/Counseling on educational opportunities.
- To motivate / guide the students to improve their soft skills to attend Interviews.
- To monitor the Govt. support activities JKC and TASK activities etc.
- Collecting and maintaining student data base and organize Alumni.

5.2.9 Duties of Class In charges or Class Teachers:

1. To guide the students about rules of attendance (general), Industrial Visits, sports, etc.
2. Advise the students who are irregular to the classes to be careful and inform the same to their parents over phone or by post.
3. They should see that whether the attendance is entered in online regularly or not at the end of day.
4. The attendance of the students who have less than 75% must be sent to the parents by post. It must be sent by registered post, if the attendance is less than 65%.
5. Internal marks of all the students should be sent to the parents.
6. The class teachers are required to prepare the minutes of meeting held with CRs and a memo must be submitted to HOD within two days of the meeting. If any important point in the minutes is required to discuss with the Principal or Management it is to be brought to the notice of Principal through HOD.
7. Answer student queries and grievances.
8. Meeting the parents of students, especially defaulters.
9. To inform the HOD about making alternate arrangement for lectures and practical when a faculty is absent.
10. To coordinate with the Attendance Committee of the department to update attendance
11. To collect information regarding slow learners from the subject teachers and arrange remedial classes, counseling sessions in consultation with the HOD.
12. Identify good students and motivate them to excel.
13. Update data regarding students' achievements in academics, sports, extracurricular activities etc.
14. Any other duty as assigned by the HOD / Director/ Principal
15. Addressing the personal and emotional problems of the students through

interaction with mentors.

5.2.10 Academic and R&D activities of the Department.

1. To arrange guest lectures, preferably in a specialization related to the department with a view to widen the horizons of knowledge. Prepare a list of eminent academicians who could be invited to deliver guest lectures.
2. To organize conferences/seminars/workshops/FDPs periodically
3. To monitor students' development and problems through Feedback and counseling.
4. To motivate and encourage the faculty to take up.

5.2.11 R&D and Academic Projects

1. Publication of News letters
2. Organizing & Coordinating consultancy service
3. Testing/repair services of instruments and equipment
4. Industry institution interaction
5. Dissemination of knowledge through guest lectures
6. Preparation of project proposals for funding
7. To provide the required information to the Principal/Director from time to time
8. To nominate the senior most faculty as in-charge head in his/her absence
9. Any other duty as assigned by the Principal/Director

6. EVALUATION OF FACULTY FEED-BACK

6.1 Performance/Teaching: -Feed-back on Faculty teaching is assessed in the following three stages and the faculty with the poor feedback will be given opportunity for improvement of teaching ability before terminating the services.

6.2 Monthly Feedback from the Students :- Subject-wise students 'feed-back' on the teaching of Faculty members will be assessed in 1st week of every month during the instructions period directly in the class review meetings in presence of HOD & Class Representatives of Each class. Improvement areas required, if any, will be notified to the faculty concerned.

6.3 Confidential Feedback:-One time confidential feedback from the students on faculty will be collected from the students of regular Attendance in the middle of each semester only by the Principal/ Dean/Vice Principal Faculty with less percentage of Feedback will be notified to take improvement steps.

6.4 HOD Feed back :-All Faculty members will submit their self appraisal reports to the Principal at the end of the Academic year through their HOD's concerned. The HOD will write these confidential reports of the department faculty members while forwarding self appraisal reports.

6.5 In additional to the above: -A staff appraisal report, Publication / Participation of the faculty, contribution to the Institution / Department is also part of the feedback.

All these Feed backs mentioned at 5.1 to 5.4 shall be considered during the next annual increment / Promotion to the faculty.

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7. INCENTIVES FOR HIGHER QUALIFICATIONS/PUBLICATIONS

7.1 Higher qualifications: To encourage the SIET Staff member, a Staff member is eligible for award of one additional increment as incentive for acquiring higher qualifications, i.e. M.Phil / M.E / M.Tech / Ph.D, etc. provided;

- (i) That higher qualification is in his relevant field of Engg or Science and useful for the academic class work to teach the students of the Institution.
- (ii) That the Staff member has acquired that additional qualification only after joining in this Institution.

7.2 Sponsoring On duty for conferences: Whenever an SIET Staff member is Presenting / participating in a conference/workshops and attending the NET/SET with a prior permission from Principal, he/she is permitted to go on duty for that conferences/workshop, provided, no disturbance to the Class work/exams is ensured and the Staff member should produce the evidences for presentations / Participation for the Conference / Workshop.

7.3 On duty to Ph.D/M. Tech/M.Phil Project viva:In case the Staff member of SIET is attending for his thesis/Project Viva-Voce exam of Ph. D or M. Tech or M. Phil in his relevant field, he / she will be sponsored on duty on the day of viva-voce examinations.

7.4 Credentials Due To Publications:In case the SIET Faculty Member has presented/published a technical papers in National or International Conference/ Journals and if the topic is published in Journals, this will be considered as additional credentials, while awarding of next increment, provided that date of conference/ publication is only after joining in this institutions.

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Principal
SIDDHARTHA
Institute of Engineering & Technology
Vishwa Vignani, Bommalantnam, B.A.
Bangalore Road, Dist. - 501302.

8. DISCIPLINARY ACTION & REVIEW RULES

8.1 Discipline Authority :-(D.A.) Means the authority competent to impose any of the penalties specified Disciplinary Authority for various grades of employees shall be as follows:

- i. For HOD's – Chairman / Secretary of the GOVERNING BODY.
- ii. For all other employees (except class 4) – Principal / VP.
- iii. For class IV employees – Director (Admin) / AO.

8.2 Procedure for Disciplinary Action

- (i) In case the Misbehaviour of minor nature D.A. find the direct evidence, the D.A. can impose penalties.(No order of punishment shall be issued without the employee's having been given an opportunity for explanation).
- (ii) If the Misbehaviour of major nature, employee concerned shall be issued a charge sheet / memo / notice stating his / her misconduct & calling for an explanation within a period specified.
- (iii) If the employee concerned chooses not to reply / furnishes an explanation and the reply is not to the disciplinary authority satisfaction, the Disciplinary Authority may order for an enquiry by the disciplinary committee and appoint an enquiry officer.
- (iv) If Disciplinary Authority will nominate an enquiry committee, the employee concerned should be asked to be present at the assigned time for inquiry into the alleged misconduct against him when called upon to do so.
- (v) The employee shall be permitted to give his explanation & produce his/her oral /documentary evidence and shall be permitted to cross-examine a witness deposing in support of the charges.
- (vii) On the conclusion of the enquiry, the enquiry committee shall record his findings and whether all or any of the charges leveled against the employee are proved together with reasons and will submit the enquiry report to the disciplinary authority.
- (viii) The employee concerned shall be furnished with a copy of a report of the inquiry officer by the Disciplinary Authority in writing inviting a representation from the delinquent employees.

- (ix) Considering on receipt of the representation made by the employee, the disciplinary authority shall determine the penalty, to be imposed on the employee and same shall be communicated to him in writing.
- (x) If on the conclusion of the inquiry of the criminal proceedings as the case may be, the employee has not been found guilty of the charges framed against him, he shall be deemed to have been on duty during the period of suspension also and shall be entitled to the same salary as he would have received.

8.3 Review Rules:-

- (i) A delinquent employee on whom the punishment is recommended and if the employee feels that decision not fair, he should be given an opportunity to give on appeal or representation to the next higher authority / management to review the Punishment.
- (ii) Notwithstanding the above provision it shall not be necessary to follow the procedure mentioned above in case where an employee was suspended and Removed on the ground of misconduct / criminal charge in the court of Law.

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Faculty / Staff Bio-Data

K

1. Name of the post Applied For : Branch

2. Name of the Staff :

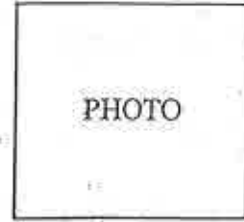
3. Father Name :

4. Date of Birth & Age :

5. Category : OC/SC/ST/BC (A, B, C, D, E)

6. Land Line / Mobile No :

7. Address for Communication :



8. Qualifications (from SSC) :

| Sl. No | Degree | University | Name of the Institution | Years of Pass | % age |
|--------|--------|------------|-------------------------|---------------|-------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |

9. Experience (Chronological Order) :

| Sl. No | Institution / Company | Designation | From date | To date | Total Time |
|--------|-----------------------|-------------|-----------|---------|------------|
| 1 | | | | | |
| 2 | | | | | |
| 3 | | | | | |
| 4 | | | | | |

Contd 2

Principal
STODHARMA
Institution of Engineering & Technology
Vijayana Sagar (V), Ibrahimpatnam
Ranga Reddy District - 506



SIDDHARTHA

6212

INSTITUTE OF ENGINEERING & TECHNOLOGY

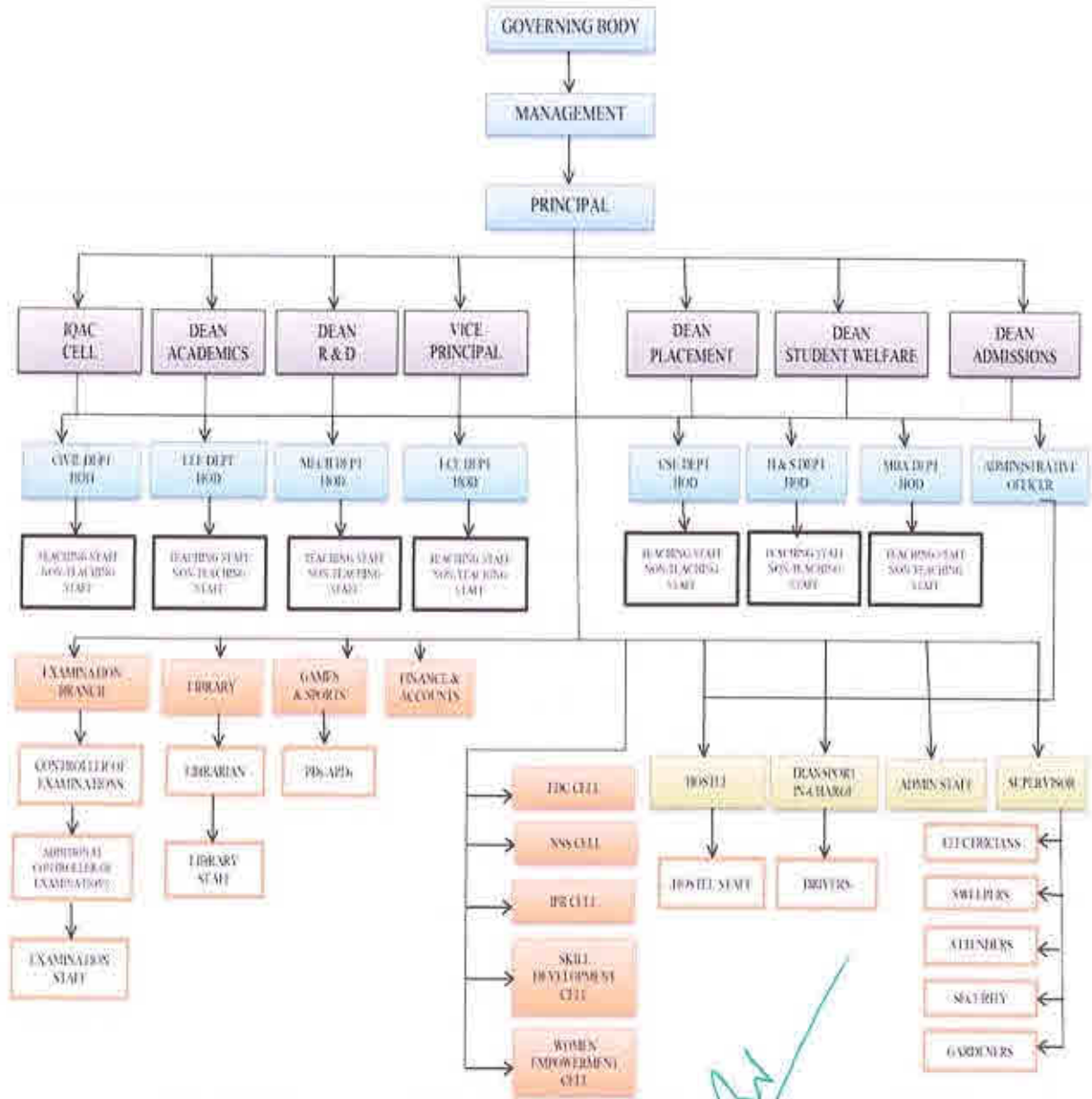
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Vinobha Nagar, Ibrahimpatnam, Ranga Reddy Dist – 501 506, Telangana, INDIA.

Ph: 08414-222299, 222599, Fax: 08414-222399

E-mail: info@siddhartha.ac.in; www.siddhartha.ac.in

College Code -TP



Handwritten signature/initials in green ink.

PRINCIPAL
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 Ph. No: 7893744445, 9908219695, 9177607559

RECRUITMENT NOTIFICATION

Ph.D Faculty / Professors / Assoc. Prof/Asst.Prof In CSE, EEE, MECH, ECE, CIVIL, MBA, H&S Depts & Office Assistant.

Qualification & Salary as per AICTE Norms. Eligible candidates can forward their resume along with copies of certificates passport size photograph on or before 5/02/2022 by e-mail or by post or by person. Short listed candidates will be informed about the date & venue of the interview. Sd/- SECRETARY

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SWAMINARAYAN GURUKUL AFFILIATED TO CBSE REQUIRES RESIDENTIAL/NON-RESIDENTIAL STAFF FOR GRADE 5 TO 12

TEACHING STAFF: ENGLISH, HINDI, TELUGU, SANSKRIT, MATHS, BIOLOGY, PHYSICS, CHEMISTRY, SOCIAL SCIENCE, ECONOMICS, BUSINESS STUDIES, ACCOUNTANCY, PHYSICAL EDUCATION AND LIBRARIAN

NON-TEACHING STAFF: FRONT OFFICE, HR, SYSTEM ADMIN, SPORTS COACHES, DANCE, KARATE, ART & CRAFT, TUTORS FOR ALL SUBJECTS, HOSTEL WARDEN, CARE TAKERS, DRIVING MANAGER AND OFFICE BOYS

ATTRACTIVE SALARY AND PERKS. PROFICIENCY IN ENGLISH IS MUST. WALK IN INTERVIEW FROM 14/02/2022 TO 26/02/2022 (MON TO SAT) BETWEEN 9AM TO 3PM AT SCHOOL CAMPUS.

INTERESTED CANDIDATES MAY SEND THEIR CV TO svpviceprincipal@gmail.com
 WHATSAPP/CONTACT : 87908 14643 / 99893 11733

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 Sy.No.167&168, Domadugu (V), Gummadidala (M)
 (Land mark: 1/2 KM from Dundigal Air force Academy, Hyd)
 Contact: 9666678517 / 9966048827

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Qualification, experience as per PCI norms.

Note: Updated resume along with scanned copies of all certificates and passport size photo (jpg) has to be sent to pullareddy_prgi@rediffmail.com on or before 19.02.2022

Director

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NALLA NARASIMHA REDDY

Handwritten notes and signatures:
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 Principal
 Vinobha Nagar
 Ibrahimpatnam
 R.R. Dist
 Hyderabad-500100
 14/02/2022

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|-------------|--------------------------------|----------------------------|------------|
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| | MBA - Ph.D for Asst. Professor | | |
| Lab. Asst. | CSE, Civil, ECE | B Tech (1st Class) | |

Mail resumes to principalaith@gmail.com on or before 21st February 2021
PRINCIPAL

SIDDHARTH INSTITUTE OF ENGINEERING & TECHNOLOGY
 (Approved by AICTE, Affiliated to JNTUH, Accredited by NBA)
 Vinobha Nagar, Ibrahimpatnam, R.R-Dist, E-mail: info@siddhartha.ac.in
 Ph. No: 9032953918, 9908219695, 7893744445

RECRUITMENT NOTIFICATION

Principal/ Ph.D Faculty/ Professors/ Assoc. Prof/ Asst. Prof in
CIVIL, EEE, MECH, ECE, CSE, MBA & H&S Depts.

CIVIL, EEE, ECE, MECH, CSE, H&S (MATHS, PHYSICS, CHEMISTRY, ENGLISH)
 Qualification & Salary as per AICTE Norms. Eligible candidates can forward their resume along with copies of certificates passport size photograph on or before 25.02.2021 by e-mail or by post or by person Short listed candidates will be informed about the date & venue of the interview

Sd/- SECRETARY

WANTED

RACE™ Leading Institute for BANK, SSC, RRB EXAMS
 DSNR - AMPT121 • NGDA - KPHB • MP • SEC • HPM
 An ISO 9001:2015 Institute
www.race4job.com

FACULTY • Quantitative Aptitude • Pure Maths
 (Fresher/ Experienced) • General Studies • Reasoning • English
 • Computers • General Science

Connectors & Telecallers, Freshers, Experienced with good communication skills

Walk-in with your Resuming b/w 10 am - 5 pm

2019 & 21st February
 Saturday & Sunday

RACE (PATA Campus), Sai Surya TARA Tower,
 2nd Floor, Above South Indian Bank,
 Harsha House Lane, Ameerpet, Hyd, 500016

9640 99 99 00 Or mail your resume to hr4race@gmail.com

IACE WANTED

An Institute For BANKING, SSC, RRB & SI / Constable

Faculty, Subject Experts For R&D
CURRENT AFFAIRS (FT/PT)
 (Aspirants prepared / preparing for Civils are preferred)
 ♦ Reasoning ♦ English ♦ OA ♦ GS

SWAMI VIVEKANANDA INSTITUTE OF TECHNOLOGY
 (Approved by AICTE & Affiliated to JNTUH)
 Mahabub College Campus, Patny Centre, S.D. Road, Secunderabad - 500 003, T.S
 Cell : 9666101010, E-mail : careers@svit.ac.in

APPLICATIONS ARE INVITED FOR THE FOLLOWING POSITIONS

CPAL
 Hyderabad
 2021

అక్రమంగా గ్లాసు నీరు తీసుకోవడం లేదు: ఏపీ

అక్రమంగా గ్లాసు నీరు తీసుకోవడం లేదు: ఏపీ

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వివక్ష కాదా!

అక్రమంగా గ్లాసు నీరు తీసుకోవడం లేదు: ఏపీ

అక్రమంగా గ్లాసు నీరు తీసుకోవడం లేదు: ఏపీ

అక్రమంగా గ్లాసు నీరు తీసుకోవడం లేదు: ఏపీ

అక్రమంగా గ్లాసు నీరు తీసుకోవడం లేదు: ఏపీ

అక్రమంగా గ్లాసు నీరు తీసుకోవడం లేదు: ఏపీ

అక్రమంగా గ్లాసు నీరు తీసుకోవడం లేదు: ఏపీ

అక్రమంగా గ్లాసు నీరు తీసుకోవడం లేదు: ఏపీ

కోర్టుకు వెళ్లని బాధితులకూ ఇయ్యాలి

అక్రమంగా గ్లాసు నీరు తీసుకోవడం లేదు: ఏపీ

అక్రమంగా గ్లాసు నీరు తీసుకోవడం లేదు: ఏపీ

అక్రమంగా గ్లాసు నీరు తీసుకోవడం లేదు: ఏపీ



అక్రమంగా గ్లాసు నీరు తీసుకోవడం లేదు: ఏపీ

అక్రమంగా గ్లాసు నీరు తీసుకోవడం లేదు: ఏపీ

రేపు ఒకటి: రెండు చోట్ల భారీ వర్షాలు

అక్రమంగా గ్లాసు నీరు తీసుకోవడం లేదు: ఏపీ

అక్రమంగా గ్లాసు నీరు తీసుకోవడం లేదు: ఏపీ

అక్రమంగా గ్లాసు నీరు తీసుకోవడం లేదు: ఏపీ

SIDDHARTHA

INSTITUTE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, Alliated to JNTUH, Accredited by NBA)

Vinothra Nagar, Ibrahimpatnam, R.P. Dist.

Ph. No.: 9177607659, 9908219695, 7893744445

FACULTY RECRUITMENT NOTIFICATION

Ph.D Faculty / Professors / Assoc.Prof / Asst.Prof
In CIVIL / EEE / MECH / ECE/ CSE / MBA / H&S Depts

Qualification & Salary as per AICTE Norms. Eligible candidates can send their resume along with copies of certificates, passport sized photograph, on or before 28.08.2021 by Email: info@siddhartha.ac.in. Short listed candidates will be called for interview.

Sd/- SECRETARY

JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY

KAKINADA - 533 003, A.P. INDIA

AP EAPCET-2021 NOTIFICATION

Engineering, Agriculture and Pharmacy Common Entrance Test (Being conducted on behalf of APSCHE)

Engineering, Agriculture and Pharmacy Common Entrance Test (Being conducted on behalf of APSCHE)

| Stream | Dates | Session Timings (Two Sessions per day) | Registration Fee | | |
|----------------------|------------|---|------------------|-----------|-----------|
| | | | OC | BC | SC/ST |
| Engineering (E) | 19-28-2021 | 9:00 AM to 12:00 PM | Rs 500/- | Rs 500/- | Rs 500/- |
| Agriculture (A) | 19-28-2021 | 3:30 PM to 6:00 PM | Rs 500/- | Rs 500/- | Rs 500/- |
| B & A (Both Streams) | 25-08-2021 | | Rs 2500/- | Rs 1700/- | Rs 1000/- |

Important Dates for Online Application Process

| Commencement of Application Submission | Last date for submission without late fee | Downloading of Hall Tickets from Website |
|--|---|--|
| 26-06-2021 | 26-07-2021 | 12-08-2021 |

The Registration Fee may be paid through payment gateway/credit/debit/net banking

| Last date for submission with late fee | | |
|--|------------|--------------|
| Rs. 500/- | 05-08-2021 | Rs. 1,000/- |
| Rs. 5,000/- | 16-08-2021 | Rs. 10,000/- |

Place: KAKINADA, Date: 26-08-2021 Sd/- CONVENER, AP EAPCET-2021

భారత ప్రభుత్వం / GOVERNMENT OF INDIA
అణుశక్తి క్షేత్రం / DEPARTMENT OF ATOMIC ENERGY
హైదరాబాద్ ప్లాంట్ / NUCLEAR FUEL COMPLEX
ECIL పోస్ట్, హైదరాబాద్ - 500062
ECIL POST, HYDERABAD - 500 062

బిరుదు కోర్టుకు ప్రకటన / NOTICE INVITING TENDER

అణుశక్తి క్షేత్రం తరఫున బిరుదు ప్రకటన నోటిఫికేషన్ ద్వారా ప్రకటించే & స్వీకరించే పనులు 14-07-2021 నుండి 14-07-2021 వరకు 10:00 గంటల వరకు ఉంటాయి.

On behalf of the President of India, Senior Manager (Tube Preparation & Projects) invites sealed tenders upto 14.07.2021 or 14.07.2021 on the following works:

| | |
|--|--|
| బి.టి. నెం. / B.T. NO. | NFC/TH (SE)/Concord/2020/21/02 |
| పని పేరు / Name of the Work | Providing necessary assistance in Accredited welding of PHWR fuel tubes at Tube Preparation |
| అంచనా ధర / Estimated Cost | Rs 27,32,148/- (Rupees Twenty Seven Lakhs Fifty Two Thousand One Hundred and Fifty Six Only) |
| కాంట్రాక్టు కాలం / Period of contract | 12 Months (360 days) |
| బిరుదు ప్రకటన పత్రాల అందజేత / Sale of tender documents | From 28.08.2021 to 07.07.2021 between 10:00 hrs to 16:00hrs |

PRINCIPAL

అధికారి, అణుశక్తి క్షేత్రం, హైదరాబాద్ ప్లాంట్, హైదరాబాద్ - 500062

Principal, Atomic Energy Establishment, Hyderabad Plant, Hyderabad - 500062

పాత్రికేయులను బెదిరించేందుకే జీవో

అధికార పక్షం తీరు

జీవో ద్వారా పాత్రికేయులను బెదిరించేందుకే జీవో

జీవో ద్వారా పాత్రికేయులను బెదిరించేందుకే జీవో

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జీవో ద్వారా పాత్రికేయులను బెదిరించేందుకే జీవో

ఉద్యోగ అవకాశాలు



SIDDHARTHA
INSTITUTE OF ENGINEERING & TECHNOLOGY
(Approved by AICTE, Affiliated to J.N.T.U.H)
Vinothra Nagar, Ibrahimpatnam, R.R-Dist E-mail: info@siddhartha.ac.in
Ph.No: 08414-222299, 9177607659, 9908218695

RECRUITMENT NOTIFICATION

Ph.D Faculty/Professors/Assoc.Prof / Asst.Prof in CIVIL, EEE, MECH, ECE, CSE,MBA & English, Physics, Maths

Qualification & Salary as per AICTE Norms. Eligible candidates can forward their resume along with copies of certificates passport size photograph on or before 07.11.2019 by e-mail or by person. Interviews will be held on 08/11/19 in the college campus between 9 A.M to 4 P.M
Sd/- SECRETARY

MAHAVEER INSTITUTE OF SCIENCE & TECHNOLOGY
AAR MAHAVEER ENGINEERING COLLEGE
Vyasaapur, Bandlaguda, Post - Keshavnagar, Hyderabad-500005
Ph: 040-23880079, 23880086, 23880087

WALK-IN INTERVIEW on 06.11.2019 & 07.11.2019
Timings: 10:00 AM to 4:00 PM

Professors, Assoc. Professors, Assistant Professors of the below depts

| | | | |
|--|---|---|------------|
| Diploma CSE, CIVIL, EEE, MECHANICAL, ECE | B.Tech CSE, IT, CIVIL, AERONAUTICAL, EEE, MECH, ECE, H&S (Phy, Chem, Maths & Eng) | M.Tech CSE, VLSI, DECS, AMS, PE&S | MBA |
|--|---|---|------------|

Experience, qualification and Scale of pay as per AICTE norms weightage will be given to Ph.D & Experienced Candidates

Interested candidates can attend the interview with Bio-data, Originals, PAN- Aadhar for printing, same copies of all certificates, SOCM and JNTUH registration forms

Non-Teaching Post: Programmers, Lab Asst/Mnt, Systems Admin, Admin, Office Accountant, Office Assistant & DTT (except for mail their resumes to email mail recruitment19@gmail.com

For Application form, Qualification & Other details visit our Website www.mist.ac.in, www.aam.ac.in Ph: 2388232268, 9440822654, 9908998708, 8978330662

Sd/- Secretary

SREE DATTA INSTITUTE OF ENGINEERING AND SCIENCE
SREE DATTA GROUP OF INSTITUTIONS - INTEGRATED CAMPUS
Affiliated to JNTUH & Approved by AICTE, NAAC accredited.
Sagar Road, Sheriguda, Ibrahimpatnam, District Hyderabad - 501510
Contact No: 858285055/8501099928 www.sreedatta.ac.in

WALK IN INTERVIEW AT COLLEGE CAMPUS FROM 10:00 AM TO 5:00PM for

The following positions: Principal, Professor, Associate Professor & Assistant Professor on following dates: CSE & ECE on 06.11.2019 Civil, Mechanical, EEE, MBA, English, Physics, Maths & Chemistry on 07.11.2019- Qualifications as per AICTE/JNTUH norms

Interested Candidates should appear with their recent photographs, Original Aadhar Card, Pan card, original degree/certificate of qualification and relevant orders along with a 1 year bank statement. For any other information please feel free to contact us on the above-mentioned phone numbers. Senior and experienced faculty will be preferred.

MALLA REDDY ENGINEERING COLLEGE FOR WOMEN
(Autonomous Institution - GOV. OF INDIA)
Accredited by NBA & NAAC with 'A' Grade.
ISO 9001:2015 Certified, Permanently Affiliated to JNTUH, Approved by AICTE
NIRF India Ranking - 2018, Accepted by MHRD, Govt of India Recognized under 2(f) & 12(B) of UGC Act 1956
Masamaguda, Durgam Cheruvu, Secunderabad-500 100. Ph: 727031994 / 72703199 / 9346118802
Email ID: adminmrecw@gmail.com

FACULTY & STAFF RECRUITMENT

PROFESSORS / ASSOC. PROFESSORS / ASST.PROFESSORS FOR UG and PG PROGRAMMES

SUBJECTS:
CSE /IT/ECE/EEE/MECHANICAL/MATHS/ENGLISH/PHYSICS/CHEMISTRY/MBA/B.Arch. & Librarians/Asst. Librarians/Lab Assistants/Office Assistants/P.D/ Hostel Warden

QUALIFICATION, EXPERIENCE AND SALARY: As per AICTE norms. Eligible candidates can forward Resume to careormrecw@gmail.com on or before 07.11.2019. Shortlisted candidates will be called for interview.

Dr.Y.Madhavee Latha, Principal
www.mallareddyecw.com

MALLA REDDY
ENGINEERING COLLEGE AND MANAGEMENT SCIENCES
Kistapur (V)medchal (M) R.R Dist - 501401
Contact No. 9346009393, 9346009494, 9440218737

WALK-IN INTERVIEW

at College Campus on 05, 06 & 07 November 2019, Timings: 10am to 3:30pm

Professor / Assoc.Prof/ Asst. Prof.

For the Departments of Civil, EEE, MECH, ECE, CSE, IT, MBA, Maths, Physics, Chemistry & English

Interested candidates from reputed institutes may walk-in along with original certificates with Pan, Aadhar Card
Ph.D holders may Directly contact Principal@ 9440218737

BRILLIANT GROUP OF TECHNICAL INSTITUTIONS

KASIREDDY NARAYANREDDY COLLEGE OF ENGG & RESEARCH - KNRR
BRILLIANT INSTITUTE OF ENGINEERING & TECHNOLOGY - BRIC
BRILLIANT GRAMMAR SCHOOL EDUCATIONAL SOCIETY'S GROUP OF INSTITUTIONS - INTEGRATED CAMPUS (ENGINEERING & PHARMACY) - BRIG
(Approved by AICTE, New Delhi & Affiliated to JNTUH)
Abdullapur (V), Hoyyathnagar (M), R.R. Dist. Hyderabad - 501 505

PRINCETON GROUP OF INSTITUTIONS
(Affiliated to OU/JNTUH, Recognised by AICTE)
3-9-29, Sheradanagar, Rainavathapur, Hyderabad-13 Ph: 040-27037329, 27033115

WALK IN INTERVIEW
Date: 05-11-2019 to 07-11-2019. Timings: 10 AM TO 4:30 PM

WALK IN INTERVIEW
Date: 05-11-2019 to 07-11-2019. Timings: 10 AM TO 4:30 PM

జీవో ద్వారా పాత్రికేయులను బెదిరించేందుకే జీవో

NOTICE REGARDING THE TENDER

NIT No. 184-233/2017-18 Date: 15-08-2017
 Teachers like to have a good and safe school for their children. The school is situated at a place called as Nizamabad & surrounded by fields. Total area is 10000 Sq. Meters. The school is situated at the end of the road from the main road. The school is situated at the end of the road from 10.30 am to 10.05 pm 2017 with 3000 sq. ft. No. 0840/2395-02. Other details and more information can be had from the Panchayat office at www.panchayat.gov.in

Sd/- Superintending Engineer,
 P.R. Circle, Nizamabad.

SIDDHARTHA INSTITUTE OF COMPUTER SCIENCES

(Approved by AICTE, Affiliated to G.U)
 Viraha Nagar, Prathapnagar, Rangareddy Dist. - 501 106
 Ph. No. 0844-221294, 2406918163, 2700420265

Admission Notification for B-CATEGORY Seats in MBA

ICET CODE-5100 INTAKE 1&0 "B" CATEGORY SEATS 54
 Applications can be received from the college office on all working days from 10 AM to 4 PM. After 4 PM, the applications can be received from the college website. The last date for submission of applications is 31/08/2017. The admission will be made as per the TSCEH Guidelines.

ICET - SPOT ADMISSIONS - MBA
 Vacancy positions available: 200 seats. Applications for ICET-2017 counselling for MBA course will be held up to 31/08/2017. (Spot Admissions) will be held on 31/08/2017 along with all special centres. Last date for submission of applications is 31/08/2017. Sd/- Principal

SABARMATI RIVER FRONT DEVELOPMENT CORPORATION LTD. (SRFDCL)
 Office : First Floor, Dr. Ramanbhai Patel Bhavan, AMC West Zone Office, Usmanpura, Ahmedabad

Notice Re-Inviting e-Tender
 SRFDCL Re-invites e-Tender from experienced agencies for the work "CONSTRUCTION OF FOOT OVER BRIDGE (FOB) JOINING PROMENADES OF RIVER SABARMATI BETWEEN SARDAR BRIDGE AND ELLIS BRIDGE ON THE SABARMATI RIVER FRONT FOR SABARMATI RIVER FRONT DEVELOPMENT PROJECT". Bid document is available on websites <https://www.nprocure.com> and tender information is available on www.ahmedabadcity.gov.in. Last date for the online bid submission is 29-09-2017, 16.00 Hrs. Pre-Bid meeting will be held on 31-08-2017, 15.00 Hrs in the office of SRFDCL.
 Date : 21-08-2017 SRFDC

JHARKHAND URBAN INFRASTRUCTURE DEVELOPMENT COMPANY LIMITED
 (A Government of Jharkhand undertaking of Urban Development & Housing Department)
 3rd FLOOR, PRAGATI SADAN, Kutchery, RANCHI 834 001, JHARKHAND.
 PH: +91 651 2225878, Cell no.: +91-9431103781
 e-mail: juidcolimited@gmail.com/dilip7956@gmail.com
 CIN: U45200JH2013SGC001752

NIT No.-JUIDCO/NIT/S.D. Adityapur/Tender/1367/2017/102 Date: 15/08/17
 Tender ID:- 2017_UDD_25810_1 PR No:166171
CORRIGENDUM-02
 All bidders are hereby announced that corrigendum is released for tender of NIT Ref No:- JUIDCO/NIT/S. D. Adityapur/Tender/1367/2017/102 and Tender ID: 2017_UDD_25810_1 for Sewerage System of Adityapur TOWN, JHARKHAND. The bidders are advised to take in to account the same before submission of their bids against the tender.
 NOTE: Corrigendum-02 (including date extension) and all other information can be referred from the e-tender site of Govt. of Jharkhand i.e. (<http://jharkhandtenders.gov.in>).
 Sd/-
 PR No:168671 Project Director (Technical)
 (URBAN DEVELOPMENT) JUIDCO Ltd, Ranchi

54. All that open land (Granite Mines) Located in Sy.No. 585/A to A-5 Khammam Dist. to an extent of Ac. 1.00 gbs. Vide Doc. No. 4381/2009, Dated 11-07-2012, belonging to Sri R. Venkat Rao, with in the following boundaries: East: Land of Pandurangaiah & Land of Mallikarjun, South: Land of Pandurangaiah

55. All that open land (Granite Mines) Located in Sy.No. 568/A to A-5 Khammam Dist. to an extent of Ac. 2.00 gbs to an total extent of Ac. 5 Khammam Dist. Vide Doc. No. 1421/2010 dated 15-03-2010 belonging to Sri following boundaries: East: Wetland and canal in Sy Nos.567 &585, West: Sri Wetland & canal in Sy.No. 565, South: Land of LORD Sri Gopala swamy in Sy. No

SCHEDULE OF IMMovable

- 1) All that open land (Granite Mines) Located in Sy.No. 585/A to A-5 Khammam Dist. to an extent of Ac. 1.00 gbs. Vide Doc. No. 4381/2009, Dated 11-07-2012, belonging to Sri R. Venkat Rao, with in the following boundaries: East: Land of Pandurangaiah & Land of Mallikarjun, South: Land of Pandurangaiah
 Reserve Price: Rs. 1.25,00,000/- EMD: Rs. 12,50,000/-
- 2) All that open land (Granite Mines) Located in Sy.No. 568/A to A-5 Khammam Dist. to an extent of Ac. 2.00 gbs to an total extent of Ac. 5 Khammam Dist. Vide Doc. No. 1421/2010 dated 15-03-2010 belonging to Sri following boundaries: East: Wetland and canal in Sy Nos.567 &585, West: Sri Wetland & canal in Sy.No. 565, South: Land of LORD Sri Gopala swamy in Sy. No
 Reserve Price: Rs. 56,00,000/- EMD: Rs. 5,60,000/-
- 3) All that open land (Granite Mines) Located in Sy.No. 567/A to A-5 Khammam Dist. to an extent of Ac. 2.00 gbs to an total extent of Ac. 5 Khammam Dist. Vide Doc. No. 1421/2010 dated 15-03-2010 belonging to Sri following boundaries: East: Wetland and canal in Sy Nos.567 &585, West: Sri Wetland & canal in Sy.No. 565, South: Land of LORD Sri Gopala swamy in Sy. No
 Reserve Price: Rs. 21,00,000/- EMD: Rs. 2,10,000/-
- 4) All that open land (Granite Mines) Located in Sy.No. 567/A to A-5 Khammam Dist. to an extent of Ac. 2.00 gbs to an total extent of Ac. 5 Khammam Dist. Vide Doc. No. 1421/2010 dated 15-03-2010 belonging to Sri following boundaries: East: Wetland and canal in Sy Nos.567 &585, West: Sri Wetland & canal in Sy.No. 565, South: Land of LORD Sri Gopala swamy in Sy. No
 Reserve Price: Rs. 22,00,000/- EMD: Rs. 2,20,000/-
- 5) All that open land (Granite Mines) Located in Sy.No. 567/A to A-5 Khammam Dist. to an extent of Ac. 2.00 gbs to an total extent of Ac. 5 Khammam Dist. Vide Doc. No. 1421/2010 dated 15-03-2010 belonging to Sri following boundaries: East: Wetland and canal in Sy Nos.567 &585, West: Sri Wetland & canal in Sy.No. 565, South: Land of LORD Sri Gopala swamy in Sy. No
 Reserve Price: Rs. 27,00,000/- EMD: Rs. 2,70,000/-
- 6) All that open land (Granite Mines) Located in Sy.No. 567/A to A-5 Khammam Dist. to an extent of Ac. 2.00 gbs to an total extent of Ac. 5 Khammam Dist. Vide Doc. No. 1421/2010 dated 15-03-2010 belonging to Sri following boundaries: East: Wetland and canal in Sy Nos.567 &585, West: Sri Wetland & canal in Sy.No. 565, South: Land of LORD Sri Gopala swamy in Sy. No
 Reserve Price: Rs. 33,00,000/- EMD: Rs. 3,30,000/-

Date of E-Auction on : 07.09.2017 Inspection of Property
 Last Date for submission of application for bid with EMD along with
 Bid Multiplier: Sl.No.1 - Rs. 1,00,000/- and Sl.No. 2 to 6 - Rs. 25,000/- With 10%

- 1) a) All that commercial open land (Granite Mines) Located in Sy.No. 585/A to A-5 Khammam Dist. to an extent of Ac. 1.00 gbs. Vide Doc. No. 4381/2009, Dated 11-07-2012, belonging to Sri R. Venkat Rao, with in the following boundaries: East: Land of Pandurangaiah & Land of Mallikarjun, South: Land of Pandurangaiah
 Reserve Price: Rs. 64,00,000/- EMD: Rs. 6,40,000/-
- 2) a) All that commercial open land (Granite Mines) Located in Sy.No. 195/AA1 Village, Mudigonda Mandalam, Khammam Dist. Vide Doc. No. 1134/2007 D: Sri R. Venkat Rao within the following boundaries: East: Land of Venka W South: Land of S. Pranamachander Rao
 Reserve Price: Rs. 25,00,000/- EMD: Rs. 2,50,000/-
- 3) a) All that commercial open land (Granite Mines) Located in Sy.No. 94/122 Venkatapuram Village, Mudigonda Mandalam, Khammam Dist. Vide Doc. No. 1134/2007 D: Sri R. Mahender Rao S/o Sri R. Venkat Rao within the following boundaries: East: Land of R. Ratnaiah & Others South: Land of Venka A others
 Reserve Price: Rs. 87,00,000/- EMD: Rs. 8,70,000/-

Institute of Engineering & Technology
 Y.V. Reddy Institute of Engineering & Technology
 Rangareddy District

పరీక్షలు!

గతి వార్షిక పరీక్షలు బది. ఇంటర్ సైన్స్ ప్రల పరీక్షలు 10వ

తేదీలో ముగుస్తాయి. ఈ క్రమంలో పదో తరగతి చివరి పరీక్షలు మే 9-12 తేదీల మధ్య ప్రారంభమవుతున్నట్లు తెలుస్తోంది. ఇంటర్ ఆన్స్ గ్రూపుల పరీక్షలు హార్వయిన తర్వాత మొదలు పెట్టాలను కుంటే 11, 12 తేదీల్లో ప్రారంభమవుతాయని సమాచారం. ఎస్ ఎస్సీ టోల్ గురువారం సాయంత్రం పది పరీక్షలకు సంబంధించిన

కాలపట్టిక దస్తావ్ని రాష్ట్ర విద్యాశాఖ మంత్రి నవీలా ఇంద్రారెడ్డి పంపించి శుక్రవారం మంత్రి ఆమోదిస్తే అదే రోజు కాలపట్టికను విడుదల చేస్తారు. ఈ సారి పదో తరగతిలో 6 పరీక్షలు మాత్రమే ఉంటాయి. అంటే 6 రోజులే కొనసాగుతాయి. సైన్స్లో జాతిక శాస్త్రం, జీవశాస్త్రాలకు వేర్వేరు ప్రశ్నపత్రాలు ఉంటాయి.

ఉద్యోగ అవకాశాలు



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 Ph.D Faculty / Professors / Assoc. Prof/Asst.Prof in CSE, EEE, MECH, ECE, CIVIL, MBA, H&S Depts & Office Assistant.
 Qualification & Salary as per AICTE Norms. Eligible candidates can forward their resume along with copies of certificates passport size photograph on or before 15.02.2022 by e-mail or by post or by person. Short listed candidates will be informed about the date & venue of the interview.
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TEACHING STAFF: ENGLISH, HINDI, TELUGU, SANSKRIT, MATHS, BIOLOGY, PHYSICS, CHEMISTRY, SOCIAL SCIENCE, ECONOMICS, BUSINESS STUDIES, ACCOUNTANCY, PHYSICAL EDUCATION AND LIBRARIAN
NON-TEACHING STAFF: FRONT OFFICE, HR, SYSTEM ADMIN, SPORTS COACHES, DANCE, KARATE, ART & CRAFT, TUTORS FOR ALL SUBJECTS, HOSTEL WARDEN, CARE TAKERS, DINING MANAGER AND OFFICE BOYS
 ATTRACTIVE SALARY AND PERKS. PROFICIENCY IN ENGLISH IS MUST. WALK IN INTERVIEW FROM 14/02/2022 TO 26/02/2022 (MON TO SAT) BETWEEN 9AM TO 3PM AT SCHOOL CAMPUS.
 INTERESTED CANDIDATES MAY SEND THEIR CV TO snpprincipal@gmail.com
 WHATSAPP/CONTACT : 87908 14643 / 99893 11733

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 (Land mark: 1/2 KM from Dundigal Air force Academy, Hyd)
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 Require Asst. Professors and Associate Professors in Pharmacognosy, Pharmacology, Pharmaceutics, Pharmacy Practice, Pharmaceutical Chemistry, Pharmaceutical Analysis. Pharm.D qualified also can apply.
 Qualification, experience as per PCI norms.
Note: Updated resume along with scanned copies of all certificates and passport size photo (jpg) has to be sent to pullareddy_prqi@rediffmail.com on or before 19.02.2022
Director

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Date: 09-04-2021

CIRCULAR

A Meeting has been scheduled for anti-drug committee to discuss about student welfare measures.

The committee members are requested to attend the meeting on 12-04-2021 at 10.00am. the meeting will be presided by the principal.

Agenda

- To conduct regular checks in hostel, food court and campus for drug/ alcohol usage/ possession by college students.
- To monitor hostel students timings/ possession of drugs/alcohol in their rooms.
- Counsel students about ill effects of drugs / alcohol
- If students are found guilty they are subjected to anti-drug committee strict orders/decision
- To conduct/organize an awareness camp once in a semester about ill effect of drugs/alcohol
- To ensure SIET is drug free campus.

During the meeting the following members will attend,

| S.No. | Name | Designation | Signature |
|-------|--------------------------------------|-------------|-----------|
| | Dr. E.L. Nagesh Principal | Convener | |
| | Dr. M.Venkatesham HOD-H&S | Chairmen | |
| | Prof.S.L.Narsimha Reddy HOD-MECH | Member | |
| | Mr. Y.Naveen Kumar HOD-CIVIL | Member | |
| | Dr. SubhaRao HOD-ECE | Member | |
| | Dr. R. Kavitha HOD-CSE | Member | |
| | Ms.B.Mounika Asst Prof | Member | |
| | Mr.G.Rupa Asso Prof | Member | |
| | Mr. T. KrishnarjunaRao Assoc Prof | Member | |
| | Mr. D.Saidan Assoc.Prof | Member | |
| | Local Police Station "SI" | Member | |
| | Hostel Warden | Member | |
| | AO | Member | |

Copy To:

Committee members.

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Date: 12-04-2021

MINUTES OF THE MEETING

MINUTES OF THE MEETING

Anti-drug committee meeting is conducted on 12-04-2021 to ensure a drug free campus.

Agenda

- To conduct regular checks in hostel, food court and campus for drug/ alcohol usage/ possession by college students.
- To ensure SIET is drug free campus.
- To monitor hostel students timings/ possession of drugs/alcohol in their rooms.
- Counsel students about ill effects of drugs / alcohol
- To conduct/organize an awareness camp once in a semester about ill effect of drugs/alcohol
- If students are found guilty they are subjected to anti-drug committee strict orders/decision

The following members are attended,

| S.No. | Name | Designation | Signature |
|-------|--------------------------------------|-------------|-----------|
| 1. | Dr. E.L. Nagesh Principal | Convener | |
| 2. | Dr. M.Venkatesham HOD-H&S | Chairmen | |
| 3. | Prof.S.L.Narsimha Reddy HOD-MECH | Member | |
| 4. | Mr. Y.Naveen Kumar HOD-CIVIL | Member | |
| 5. | Dr. SubbaRao HOD-ECE | Member | |
| 6. | Dr. R. Kavitha HOD-CSE | Member | |
| 7. | Ms.B.Mounika Asst Prof | Member | |
| 8. | Mr.G.Rupa Asso Prof | Member | |
| 9. | Mr. T. KrishnarjunaRao Assoc Prof | Member | |
| 10. | Mr. D.Saidan Assoc.Prof | Member | |
| 11. | Local Police Station "SI" | Member | |
| 12. | Hostel Warden | Member | |
| 13. | AO | Member | |

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Functions & Responsibilities:

- To ensure a drug free campus
- To impose total ban on consumption or possession of drugs/alcohol in the college premises by students.
- Possession or consumption of drugs/alcohol in the hostel is also liable to punishment according to anti-drug act.
- To monitor and conduct regular checks in college campus, hostels and canteen regarding usage of drugs/alcohol
- In case any student is found to consume/possess drugs/alcohol he/she is subjected to anti-drug committee vigilance and is punishable Accordingly
- To educate the students about ill-effects of alcohol/drug consumption.
- Conduct awareness programs and educate students about drug/alcohol addiction/consumption and counsel them.

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Date: 03-11-2020

CIRCULAR

A Meeting has been scheduled for anti-drug committee to discuss about student welfare measures.

The committee members are requested to attend the meeting on 04-11-2020 at 10.00am. The meeting will be presided by the principal.

Agenda

- To conduct regular checks in hostel, food court and campus for drug/ alcohol usage/ possession by college students.
- To ensure SIET is drug free campus.
- To monitor hostel students timings/ possession of drugs/alcohol in their rooms.
- Counsel students about ill effects of drugs / alcohol
- To conduct/organize an awareness camp once in a semester about ill effect of drugs/alcohol
- If students are found guilty they are subjected to anti-drug committee strict orders/decision

During the meeting the following members will attend,

| S.No. | Name | Designation | Signature |
|-------|--------------------------------------|-------------|-----------|
| 1 | Dr. E.L. Nagesh Principal | Convener | |
| 2 | Dr. M.Venkatesham HOD-H&S | Chairmen | |
| 3 | Prof.S.L.Narsimha Reddy HOD-MECH | Member | |
| 4 | Mr. Y.Naveen Kumar HOD-CIVIL | Member | |
| 5 | Dr. SubbaRao HOD-ECE | Member | |
| 6 | Dr. R. Kavitha HOD-CSE | Member | |
| 7 | Ms 3.Mounika Ass Prof | Member | |
| 8 | Mr. i.Rupa Assc Prof | Member | |
| 9 | Mr. T. KrishnarjunaRao Assic Prof | Member | |
| 10 | Mr D.Saidan A. oc.Prof | Member | |
| 11 | Local Police Station "SI" | Member | |
| 12 | Hostel Warden | Member | |
| 13 | AO | Member | |

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Committee members.

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College Code -TP



Date: 04-11-2020

MINUTES OF THE MEETING

Anti-drug committee meeting is conducted on 04-11-2020 to ensure a drug free campus.

Agenda

- To conduct regular checks in hostel, food court and campus for drug/ alcohol usage/ possession by college students.
- To monitor hostel students timings/ possession of drugs/alcohol in their rooms.
- Counsel students about ill effects of drugs / alcohol
- If students are found guilty they are subjected to anti-drug committee strict orders/decision
- To conduct/organize an awareness camp once in a semester about ill effect of drugs/alcohol
- To ensure SIET is drug free campus.

The following members were present,

| S.No. | Name | Designation | Signature |
|-------|--------------------------------------|-------------|-----------|
| 1. | Dr. E.L. Nagesh Principal | Convener | |
| 2. | Dr. M.Venkatesham HOD-H&S | Chairmen | |
| 3. | Prof.S.L.Narsimha Reddy HOD-MECH | Member | |
| 4. | Mr. Y.Naveen Kumar HOD-CIVIL | Member | |
| 5. | Dr. SubbaRao HOD-ECE | Member | |
| 6. | Dr. R. Kavitha HOD-CSE | Member | |
| 7. | Ms.B.Mounika Asst Prof | Member | |
| 8. | Mr.G.Rupa Asso Prof | Member | |
| 9. | Mr. T. KrishnarjunaRao Assoc Prof | Member | |
| 10. | Mr. D.Saidan Asscc.Prof | Member | |
| 11. | Local Police Station "SI" | Member | |
| 12. | Hostel Warden | Member | |
| 13. | AO | Member | |

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Functions & Responsibilities:

- To ensure a drug free campus
- To impose total ban on consumption or possession of drugs/alcohol in the college premises by students.
- Possession or consumption of drugs/alcohol in the hostel is also liable to punishment according to anti-drug act.
- To monitor and conduct regular checks in college campus, hostels and canteen regarding usage of drugs/alcohol
- In case any student is found to consume/possess drugs/alcohol he/she is subjected to anti-drug committee vigilance and is punishable Accordingly
- To educate the students about ill-effects of alcohol/drug consumption.
- Conduct awareness programs and educate students about drug/alcohol addiction/consumption and counsel them.

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Date: 03-09-2020

CIRCULAR

All the members of Anti Ragging committee are requested to attend the committee meeting in Conference Hall at 02:00 pm on 05-09-2020 to discuss about activities of professional society.

Agenda

- To review the case of ragging if any
- To formulate day wise anti ragging squad
- Fixing anti ragging poster in proper way in the campus.

During the meeting the following members will attend,

| S.No. | Name | Designation | Signature |
|-------|--------------------------------------|-------------|-----------|
| 1. | Dr. E.L. Nagesh Principal | Chairman | |
| 2. | Dr. S.K. Bikshapathi HOD-EEE | convener | |
| 3. | Prof.S.L.Narsimha Reddy HOD-MECH | Member | |
| 4. | Mr. Y.Naveen Kumar HOD-CIVIL | Member | |
| 5. | Dr. SubhaRao HOD-ECE | Member | |
| 6. | Dr. R. Kavitha HOD-CSE | Member | |
| 7. | Ms.B.Mounika Asst Prof | Member | |
| 8. | Mr.G.Rupa Asso Prof | Member | |
| 9. | Mr. Krishna Reddy Asst Prof | Member | |
| 10. | Mr. CH.RajeshwarGoud Asst Prof | Member | |
| 11. | Mr. T. KrishnarjunaRao Assoc Prof | Member | |
| 12. | Mr. D.Saidan Assoc.Prof | Member | |
| 13. | Dr. M.Venkatesham Professor | Member | |

Copy To:
Committee members.

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Date: 05-09-2020

MINUTES OF THE MEETING

MINUTES OF THE MEETING

Discussed about below Agenda points in the meeting at Conference Hall with Committee members.

Agenda

- Discussion regarding previous meeting resolutions
- To review the case of ragging if any
- To formulate day wise anti ragging squad
- Fixing anti ragging poster in proper way in the campus.

The following members were present,

| S.No. | Name | Designation | Signature |
|-------|--------------------------------------|-------------|-----------|
| 1. | Dr. E.L. Nagesh Principal | Chairman | |
| 2. | Dr. S.K. Bikshapathi HOD-EEE | convener | |
| 3. | Prof.S.L.Narsimha Reddy HOD-MECH | Member | |
| 4. | Mr. Y.Naveen Kumar HOD-CIVIL | Member | |
| 5. | Dr. SubhaRao HOD-ECE | Member | |
| 6. | Dr. R. Kavitha HOD-CSE | Member | |
| 7. | Ms.B.Mounika Asst Prof | Member | |
| 8. | Mr.G.Rupa Asso Prof | Member | |
| 9. | Mr. Krishna Reddy Asst Prof | Member | |
| 10. | Mr. S.Naveen Asst Prof | Member | |
| 11. | Mr. T. KrishnarjunaRao Assoc Prof | Member | |
| 12. | Mr. L.Saidan Assoc.Prof | Member | |
| 13. | Dr. M.Venkatesham Professor | Member | |

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Functions & Responsibilities:

- To Implement the provisions of Anti Ragging Act 1997
- To advice, guide and instruct faculty and mentors for continuous monitoring of students in and outside class and to ensure no incident of ragging to happen and to maintain the campus as ragging free institute.


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Date: 24-03-2021

CIRCULAR

All the members of Anti Ragging committee are requested to attend the committee meeting in Conference Hall at 02:00 pm on 27-03-2021 to discuss about activities of professional society.

Agenda

- Discussion regarding previous meeting resolutions
- To review the case of ragging if any
- To formulate day wise anti ragging squad
- Fixing anti ragging poster in proper way in the campus.

During the meeting the following members will attend,

| S.No. | Name | Designation | Signature |
|-------|--------------------------------------|-------------|-----------|
| 1. | Dr. E.L. Nagesh Principal | Chairman | |
| 2. | Dr. S.K. Bikshapathi HOD-EEE | convener | |
| 3. | Prof.S.L.Narsimha Reddy HOD-MECH | Member | |
| 4. | Mr. Y.Naveen Kumar HOD-CIVIL | Member | |
| 5. | Dr. SubhaRao HOD-ECE | Member | |
| 6. | Dr. R. Kavitha HOD-CSE | Member | |
| 7. | Ms.B.Mounika Asst Prof | Member | |
| 8. | Mr.G.Rupa Asso Prof | Member | |
| 9. | Mr. Krishna Reddy Asst Prof | Member | |
| 10. | Mr. S.Naveen Asst Prof | Member | |
| 11. | Mr. T. KrishnarjunaRao Assoc Prof | Member | |
| 12. | Mr. D.Saidan Assoc.Prof | Member | |
| 13. | Dr. M.Venkatesham Professor | Member | |

Copy To:

Committee members.

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INSTITUTE OF ENGINEERING & TECHNOLOGY

(Approved by AICTE, Affiliated to JNTU & Accredited by NBA)

Vinobha Nagar, Ibrahimpatnam, Ranga Reddy Dist - 501 506, Telangana, INDIA.

E-mail: info@siddhartha.ac.in; www.siddhartha.ac.in



Date: 27-03-2021

MINUTES OF THE MEETING

Discussed about below Agenda points in the meeting at Conference Hall with Committee members.

Agenda

- To review the case of ragging if any
- Discussion regarding previous meeting resolutions
- To review the case of ragging if any
- To formulate day wise anti ragging squad
- Fixing anti ragging poster in proper way in the campus.

The following members were attended,

| S.No. | Name | Designation | Signature |
|-------|--------------------------------------|-------------|-----------|
| 1. | Dr. E.L. Nagesh Principal | Chairman | |
| 2. | Dr. S.K. Bikshapathi HOD-EEE | convener | |
| 3. | Prof.S.L.Narsimha Reddy HOD-MECH | Member | |
| 4. | Mr. Y.Naveen Kumar HOD-CIVIL | Member | |
| 5. | Dr. SubhaRao HOD-ECE | Member | |
| 6. | Dr. R. Kavitha HOD-CSE | Member | |
| 7. | Ms.B.Mounika Asst Prof | Member | |
| 8. | Mr.G.Rupa Asso Prof | Member | |
| 9. | Mr. Krishna Reddy Asst Prof | Member | |
| 10. | Mr. S.Naveen Asst Prof | Member | |
| 11. | Mr. T. KrishnarjunaRao Assoc Prof | Member | |
| 12. | Mr. D.Saidan Assoc.Prof | Member | |
| 13. | Dr. M.Venkatesham Professcr | Member | |

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Functions & Responsibilities:

- To Implement the provisions of Anti Ragging Act 1997
- To advice, guide and instruct faculty and mentors for continuous monitoring of students in and outside class and to ensure no incident of ragging to happen and to maintain the campus as ragging free institute.


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College Code -TP



Date: 01-09-2020

CIRCULAR

The following members of Library Committee members are requested to attend meeting at Conference Hall to discuss about Library Innovation on 04-09-2020.

Agenda

The Library committee issues to be discussed in meeting are:-

1. Discussion regarding previous meeting resolutions.
2. Library Budget Proposal for year 2020-2021
3. To add more Titles and Library Books
4. Purchasing of Library books and National print Journals
5. E-Journals Subscription or Renewal
6. Recommend the purchase of items like books racks and tables

During the meeting the following members were present,

| SIDDHARTHA INSTITUTE OF ENGINEERING AND TECHNOLOGY | | | |
|--|----------------------------|-------------|-----------|
| LIBRARY COMMITTEE for the academic year 2019-2020 | | | |
| S. No. | Name | Designation | signature |
| 1 | Dr.E.L.Nagesh,Principal | Chairman | |
| 2 | Mr.A.Sreedhar,Librarian | Convener | |
| 3 | P.Raghu, Assoc.Prof-CSE | Member | |
| 4 | S.Rajesh,Asst.Prof-EEE | Member | |
| 5 | JM.Monisha,Asst.Prof-MECH | Member | |
| 6 | P.Sony, Asst.Prof-ECE | Member | |
| 7 | Sainath,Asst.prof-MBA | Member | |
| 8 | Anjaneyulu,Asst.Prof-CIVIL | Member | |

Copy To:

Committee members.

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College Code -TP



Date: 04-09-2020

MINUTES OF THE MEETING

After Discussions among members, the following resolutions are passed each item of the agenda

1. The Library Budget Proposal for year 2019-2020 has approved
2. All committee members are agreed to Subscription and Renewal of E-Journals
3. In the view of External Examinations the committee has decided to Extension of Library timings from Morning 8.00AM and evening 5.30 PM
4. In Covid-19 Pandemic situation the Committee has framed Guide lines to the students, who to Utilized the Library in effective way
5. Any other matters with the permission of Chairperson.

The following members were Present,

| SIDDHARTHA INSTITUTE OF ENGINEERING AND TECHNOLOGY | | | |
|--|----------------------------|-------------|-----------|
| LIBRARY COMMITTEE for the academic year 2020-2021 | | | |
| S. No. | Name | Designation | signature |
| 1 | Dr.E.L.Nagesh,Principal | Chairman | |
| 2 | Mr.A.Sreedhar,Librarian | Convener | |
| 3 | P.Raghu, Assoc.Prof-CSE | Member | |
| 4 | S.Rajesh,Asst.Prof-EEE | Member | |
| 5 | JM.Monisha,Asst.Prof-MECH | Member | |
| 6 | P.Sony, Asst.Prof-ECE | Member | |
| 7 | Sainath,Asst.prof-MBA | Member | |
| 8 | Anjaneyulu,Asst.Prof-CIVIL | Member | |

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Date: 18-03-2021

CIRCULAR

The following members of Library Committee members are requested to attend meeting at Principal chamber to discuss about Library Innovation on 24-03-2021.

Agenda

The Library committee issues to be discussed in meeting are:-

1. Discussion regarding previous meeting resolutions.
2. Library Budget Proposal for year 2020-2021
3. To add more Titles and Library Books
4. Purchasing of Library books and National print Journals
5. E-Journals Subscription or Renewal
6. Recommend the purchase of Items like books racks and tables

During the meeting the following members will attend,

| SIDDHARTHA INSTITUTE OF ENGINEERING AND TECHNOLOGY | | | |
|--|----------------------------|-------------|-----------|
| LIBRARY COMMITTEE for the academic year 2020-2021 | | | |
| S. No. | Name | Designation | signature |
| 1 | Dr.E.L.Nagesh,Principal | Chairman | |
| 2 | Mr.A.Sreedhar,Librarian | Convener | |
| 3 | P.Raghu, Assoc.Prof-CSE | Member | |
| 4 | S.Rajesh,Asst.Prof-EEE | Member | |
| 5 | JM.Monisha,Asst.Prof-MECH | Member | |
| 6 | P.Sony, Asst.Prof-ECE | Member | |
| 7 | Sainath,Asst.prof-MBA | Member | |
| 8 | Anjaneyulu,Asst.Prof-CIVIL | Member | |

Copy To:
Committee members.

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College Code -TP



Date: 24-03-2021

MINUTES OF THE MEETING

After Discussions among members, the following resolutions are passed each item of the agenda:

1. The Library Budget Proposal for year 2020-2021 has approved
2. All committee members are agreed to Subscription and Renewal of E-Journals
3. In the view of External Examinations the committee has decided to Extension of Library timings from Morning 8.00AM and evening 5.30 PM
4. In Covid-19 Pandemic situation the Committee has framed Guide lines to the students, who to Utilized the Library in effective way
5. Any other matters with the permission of Chairperson.

The following members were Present,

| SIDDHARTHA INSTITUTE OF ENGINEERING AND TECHNOLOGY | | | |
|--|----------------------------|-------------|-----------|
| LIBRARY COMMITTEE for the academic year 2020-2021 | | | |
| S. No. | Name | Designation | signature |
| 1 | Dr.E.L.Nagesh,Principal | Chairman | |
| 2 | Mr.A.Sreedhar,Librarian | Convener | |
| 3 | P.Raghu, Assoc.Prof-CSE | Member | |
| 4 | S.Rajesh,Asst.Prof-EEE | Member | |
| 5 | JM.Monisha,Asst.Prof-MECH | Member | |
| 6 | P.Sony, Asst.Prof-ECE | Member | |
| 7 | Sainath,Asst.prof-MBA | Member | |
| 8 | Anjaneyulu,Asst.Prof-CIVIL | Member | |

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Date: 24-08-2020

CIRCULAR

All the members of Women Welfare Committee of the College are requested to attend the meeting on 26-08-2020 at 10.00 am in Conference hall to discuss the following matters.

Agenda

The Women Welfare Committee issues to be discussed in meeting are:-

1. Discussion regarding previous meeting resolutions.
2. Conduction of program to address health and hygiene.
3. Discuss to conduct personality development program for women.
4. Discuss about resolving women related issues at work place institution.
5. Discuss to conduct awareness programmes.
6. Discuss a role of women in the society.
7. Prepare a schedule for organizing women welfare rights workshop or seminar.
8. Discuss about 'SHE TEAMS' activities with nominated girl's student.

During the meeting the following members Were present,

| SIDDHARTHA INSTITUTE OF ENGINEERING AND TECHNOLOGY | | | |
|---|----------------------------------|-------------|-----------|
| WOMEN WELFARE COMMITTEE for the academic year 2020-2021 | | | |
| S. No. | Name | Designation | signature |
| 1 | Dr. BK Madhavi | Chairman | |
| 2 | S.Vijayalaxmi | Convener | |
| 3 | N.Malathi, Assoc.prof ECE | Member | |
| 4 | Dr. Kavitha Prof.CSE | Member | |
| 5 | G. Rupa, Assoc. prof EEE | Convener | |
| 6 | B.SUMATHI, Asst. Prof H&S | Member | |
| 7 | N. Keshamma, Asst. prof CIVIL | Member | |
| 8 | J. Harshapriya, Asst. prof, MECH | Member | |

Copy To:
Committee members.

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Date: 26-08-2020

MINUTES OF THE MEETING

The members of Women Welfare Committee discussed the above issues and suggested to resolve the following issues

1. Discussed about conduction of programme's for girls student regarding their health and hygiene
2. Organizing of seminars or workshops related to women development , awareness of women's rights, women welfare laws, personality development sessions were discussed and tentative dates were proposed women related issues at workplace were discussed and solutions for their problems were resolved .
3. Women welfare committee members of all three years girls student were selected for a program conducted by " SHE TEAMS"
4. Organizing of such she team sessions was proposed to be conducted in college.

The following members Were present,

| SIDDHARTHA INSTITUTE OF ENGINEERING AND TECHNOLOGY | | | |
|---|----------------------------------|-------------|-----------|
| WOMEN WELFARE COMMITTEE for the academic year 2020-2021 | | | |
| S. No. | Name | Designation | signature |
| 1 | Dr. BK Madhavi | Chairman | |
| 2 | S.Vijayalaxmi | Convenor | |
| 3 | N.Malathi, Assoc.prof ECE | Member | |
| 4 | Dr. KavithaProf.CSE | Member | |
| 5 | G. Rupa, Assoc. prof EEE | Convenor | |
| 6 | B.SUMATHI, Asst. Prof H&S | Member | |
| 7 | N. Keshamma, Asst. prof CIVIL | Member | |
| 8 | J. Harshapriya, Asst. prof, MECH | Member | |

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E-mail: info@siddhartha.ac.in; www.siddhartha.ac.in



Date: 20-03-2021

CIRCULAR

All the members of Women Welfare Committee of the College are requested to attend the meeting on 22-03-2021 at 10.00 am in Conference hall to discuss the following matters.

Agenda

The Women Welfare Committee issues to be discussed in meeting are:-

1. Discussion regarding previous meeting resolutions.
2. Conduction of program to address health and hygiene.
3. Discuss to conduct personality development program for women.
4. Discuss about resolving women related issues at work place institution.
5. Discuss to conduct awareness programmes
6. Discuss a role of women in the society.
7. Prepare a schedule for organizing women welfare rights workshop or seminar
8. Discuss about 'SHE TEAMS' activities with nominated girl's student

During the meeting the following members were present,

| SIDDHARTHA INSTITUTE OF ENGINEERING AND TECHNOLOGY | | | |
|---|----------------------------------|-------------|-----------|
| WOMEN WELFARE COMMITTEE for the academic year 2020-2021 | | | |
| S. No. | Name | Designation | signature |
| 1 | Dr. BK Madhavi | Chairman | |
| 2 | S.Vijayalaxmi | Convener | |
| 3 | N.Malathi, Assoc.prof ECE | Member | |
| 4 | Dr. Kavitha Prof.CSE | Member | |
| 5 | G. Rupa, Assoc. prof EEE | Convener | |
| 6 | B.SUMATHI, Asst. Prof H&S | Member | |
| 7 | N. Keshamma, Asst. prof CIVIL | Member | |
| 8 | J. Harshapriya, Asst. prof, MECH | Member | |

Copy To:

Committee members.

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E-mail: info@siddhartha.ac.in; www.siddhartha.ac.in



Date: 22-03-2021

MINUTES OF THE MEETING

The members of Women Welfare Committee discussed the above issues and suggested to resolve the following issues

1. Discussed about conduction of programme's for girls student regarding their health and hygiene
2. Organizing of seminars or workshops related to women development , awareness of women's rights, women welfare laws, personality development sessions were discussed and tentative dates were proposed women related issues at workplace were discussed and solutions for their problems were resolved .
3. Women welfare committee members of all three years girls student were selected for a program conducted by " SHE TEAMS "
4. Organizing of such she team sessions was proposed to be conducted in college.

The following members were attended present,

| SIDDHARTHA INSTITUTE OF ENGINEERING AND TECHNOLOGY | | | |
|---|----------------------------------|-------------|-----------|
| WOMEN WELFARE COMMITTEE for the academic year 2020-2021 | | | |
| S. No. | Name | Designation | signature |
| 1 | Dr. BK Madhavi | Chairman | |
| 2 | S.Vijayalaxmi | Convenor | |
| 3 | N.Malathi, Assoc.prof ECE | Member | |
| 4 | Dr. Kavitha Prof.CSE | Member | |
| 5 | G. Rupa, Assoc. prof EEE | Convener | |
| 6 | B.SUMATHI, Asst. Prof H&S | Member | |
| 7 | N. Keshamma, Asst. prof CIVIL | Member | |
| 8 | J. Harshapriya, Asst. prof, MECH | Member | |

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D: 25/10/2020

CIRCULAR

A meeting is scheduled on 27/10/2020 to discuss about media coverage and public relations for orientation day and fresher's for first year students to be held on 30/10/2020. All HOD's, AO, Principal, H&S Staff, second year student coordinators are requested to attend The meeting at 2:00 PM in Principal's office

Following members will attend

| SIDDHARTHA INSTITUTE OF ENGINEERING AND TECHNOLOGY PUBLIC RELATIONS, PRESS, MEDIA & PUBLICATION COMMITTEE FOR THE ACADEMIC YEAR 2020-2021 | | | |
|---|-----------------|------------------------|------|
| S. No. | Name | Designation | Sign |
| 1 | Dr. Venkatesham | H&S HOD | |
| 2 | Ranjith | Asst Prof MBA | |
| 3 | Bhanu Prasad P | Public Relations Admin | |
| 4 | Harshapriya.S | Asst Prof Mech | |
| 5 | A.Sridhar | Librarian | |
| 6 | R. Vyshnavi | Asst Prof ECE | |
| 7 | K Saidulu | Asst Prof EEE | |
| 8 | Maheshwari.M | Asst Prof CIVIL | |

CC To

1. All HOD's
2. Principals
3. H&S Staff
4. Transport Department
5. Hostel Department
6. AO

Principal
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D:27/10/2020

MINUTES OF MEETINGS

A meeting was conducted on 27/10/2020 to discuss about media and public relation

For conduction of fresher's day on 30/10/2020.

The following points were discussed in the meeting

1. Printing of freshmen diary, Banner and Flexi for fresher's day
2. Transport need to be provided for parents & students
3. Hospitalities for parents and students
4. Social media coverage
5. Photo and video coverage for the event
6. Regarding contacting for local news paper coverage.

The above points were discussed in the meeting regarding the conduction of orientation day & fresher's day. H&S HOD instructed the coordinators for smooth conduction of the events.

The following members attended the meeting:

SIDDHARTHA INSTITUTE OF ENGINEERING AND TECHNOLOGY
PUBLIC RELATIONS, PRESS, MEDIA & PUBLICATION COMMITTEE FOR THE
ACADEMIC YEAR 2020-2021

| S. No. | Name | Designation | Sign |
|--------|-----------------|------------------------|------|
| 1 | Dr. Venkatesham | H&S HOD | |
| 2 | Ranjith | Asst Prof MBA | |
| 3 | Bhanu Prasad P | Public Relations Admin | |
| 4 | Harshapriya.S | Asst Prof Mech | |
| 5 | A.Sridhar | Librarian | |
| 6 | R. Vyshnavi | Asst Prof ECE | |
| 7 | K Saidulu | Asst Prof EEE | |
| 8 | Maheshwari.M | Asst Prof CIVIL | |

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E-mail: info@siddhartha.ac.in; www.siddhartha.ac.in



Functions & Responsibilities:

- The role of Media and PR committee is to foster community relations with external stakeholders through several media relation activities.
- It accomplishes this through its regular corporate newsletters, engagement with the print media and by facilitating institute's online presence across various platforms.
- The Media and PR committee manages internal communication by reporting events, happenings and achievements to the administration, faculty and student community.
- Provides information related to Institute.
- Invites press and media for the events
- Plans to provide the Institute related information by advertisements.


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College Code -TF



Date: 25-03-2021

CIRCULAR

A Meeting is Scheduled on 28th March 2021 to discuss about Siddhartha 2021 related works with Media and Public Relations. All the HOD'S Principal, Faculty Coordinators of Siddhartha 2021 are requested to attend the meeting at 2:00 pm in principal office.

Copy to

1. All HOD'S
2. Principal,
3. Faculty Coordinators.
4. Student Coordinators.

Principal

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Ranga Reddy District-501 506.

Principal

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E-mail:info@siddhartha.ac.in; www.siddhartha.ac.in



Date: 28-03-2021

MINUTES OF THE MEETING

A Meeting was held on 28th March 2021 at 2:00 pm for works related with Public relations for Tech Fest Siddhartha 2021

Agenda

1. Finalizing of fest dates.
2. Preparation of Brochures , Posters.
3. Distribution of Brochures and Posters to Different Colleges
4. Social media Coverage.
- 5 .Photo and video coverage of the event
6. Regarding releasing of convener for the Fest
- 7.Regarding Contacting the local news paper Coverage.

The above points were discussed in the meeting regarding the conduction of fest the convener instructed the Coordinators for Organizing the events and making it grand success. Coordination from all the departments from both students and faculty were requested.

All the Coordinators & students were assigned different Committees for smooth conduction Following members attended the Meeting

SIDDHARTHA INSTITUTE OF ENGINEERING AND TECHNOLOGY

PUBLIC RELATIONS, PRESS, MEDIA & PUBLICATION COMMITTEE FOR THE ACADEMIC YEAR 2020-2021

| S. No. | Name | Designation | Sign |
|--------|-----------------|------------------------|------|
| 1 | Dr. Venkatesham | H&S HOD | |
| 2 | Ranjith | Asst Prof MBA | |
| 3 | Bhanu Prasad P | Public Relations Admin | |
| 4 | Harshapriya.S | Asst Prof Mech | |
| 5 | A.Sridhar | Librarian | |
| 6 | R. Vyshnavi | Asst Prof ECE | |
| 7 | K Saidulu | Asst Prof EEE | |
| 8 | Maheshwari.M | Asst Prof CIVIL | |

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 Ranga Reddy District-501 506.



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(Approved by AICTE, Affiliated to JNTU & Accredited by NBA)

Vinobha Nagar, Ibrahimpatnam, Ranga Reddy Dist – 501 506, Telangana, INDIA.

E-mail: info@siddhartha.ac.in; www.siddhartha.ac.in



Functions & Responsibilities:

- The role of Media and PR committee is to foster community relations with external stakeholders through several media relation activities.
- It accomplishes this through its regular corporate newsletters, engagement with the print media and by facilitating institute's online presence across various platforms.
- The Media and PR committee manages internal communication by reporting events, happenings and achievements to the administration, faculty and student community.
- Provides information related to Institute.
- Invites press and media for the events
- Plans to provide the Institute related information by advertisements.

Sand

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E-mail: info@siddhartha.ac.in; www.siddhartha.ac.in



Date: 05-04-2021

CIRCULAR

All the members of GRIEVANCE & REDRESSAL Committee of the College are requested to attend the meeting on 08-04-2021 at 10.00 am in Principal chamber to discuss the following matters.

Agenda

1. Review of previous council minutes and actions .

2. Increase the speed of Wi-Fi.

.During the meeting the following members will attend,

| SIDDHARTHA INSTITUTE OF ENGINEERING AND TECHNOLOGY | | | |
|---|--------------------------------------|-------------|-----------|
| GRIEVANCE & REDRESSAL COMMITTEE for the academic year 2020-2021 | | | |
| S. No. | Name | Designation | signature |
| 1 | Dr.S.K.Bikshapathi Dean Academics | Chairman | |
| 2 | Mr.P.Raghu Assoc.Prof., CSE | Convener | |
| 3 | Mrs. N. Malathi Assoc.Prof., ECE | Member | |
| 4 | Mr.S.Naveen, Asst.Prof., MECH | Member | |
| 5 | Mr.B.Shankar Asst.Prof., CE | Member | |
| 6 | D Chandra Mohan Asst Prof – H&S | Member | |

Copy To:

Committee members.

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E-mail: info@siddhartha.ac.in; www.siddhartha.ac.in



Date: 08-04-2021

MINUTES OF THE MEETING

The members of GRIEVANCE & REDRESSAL committee discussed the above issues and suggested to resolve the following issues

1. Grievances & Redressal Committee members reviewed the deliberations made on various issues

In the previous meeting and actions for improving the functioning of the college. Same is

Approved.

2. As per the request of C.S.E, ECE students, Committee discussed and approved for increase of Speed of Wi-Fi.

3. Any other matters with the permission of the Chairperson.

The following members were present,

| SIDDHARTHA INSTITUTE OF ENGINEERING AND TECHNOLOGY | | | |
|---|--------------------------------------|-------------|-----------|
| GRIEVANCE & REDRESSAL COMMITTEE for the academic year 2020-2021 | | | |
| S. No. | Name | Designation | signature |
| 1 | Dr.S.K.Bikshapathi Dean Academics | Chairman | |
| 2 | Mr.P.Raghu Assoc.Prof., CSE | Convener | |
| 3 | Mrs. N. Malathi Assoc.Prof., ECE | Member | |
| 4 | Mr.S.Naveen, Asst.Prof., MECH | Member | |
| 5 | Mr.B.Shankar Asst.Prof., CE | Member | |
| 6 | D Chandra Mohan Asst Prof – H&S | Member | |


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Date: 08-09-2020

CIRCULAR

All the members of GRIEVANCE & REDRESSAL Committee of the College are requested to attend the meeting on 10-09-2020 at 10.00 am in Principal chamber to discuss the following matters.

Agenda

1. review of previous council minutes and actions Dated: 17-01-2019.

2. Increase the speed of Wi-Fi.

.During the meeting the following members will attend,

| SIDDHARTHA INSTITUTE OF ENGINEERING AND TECHNOLOGY | | | |
|---|--------------------------------------|-------------|-----------|
| GRIEVANCE & REDRESSAL COMMITTEE for the academic year 2020-2021 | | | |
| S. No. | Name | Designation | signature |
| 1 | Dr.S.K.Bikshapathi Dean Academics | Chairman | |
| 2 | Mr.P.Raghu Assoc.Prof., CSE | Convener | |
| 3 | Mrs. N. Malathi Assoc.Prof., ECE | Member | |
| 4 | Mr.S.Naveen, Asst.Prof., MECH | Member | |
| 5 | Mr.B.Shankar Asst.Prof., CE | Member | |
| 6 | D Chandra Mohan Asst Prof - H&S | Member | |

Copy To:

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Date: 10-09-2020

MINUTES OF THE MEETING

The members of GRIEVANCE & REDRESSAL committee discussed the above issues and suggested to resolve the following issues

1. Grievances & Redressal Committee members reviewed the deliberations made on various issues

In the previous meeting and actions for improving the functioning of the college. Same is

Approved.

2. As per the request of CSE, ECE students, Committee discussed and approved for increase of

Speed of Wi-Fi.

3. Any other matters with the permission of the Chairperson.

The following members were present,

| SIDDHARTHA INSTITUTE OF ENGINEERING AND TECHNOLOGY | | | |
|---|--------------------------------------|-------------|-----------|
| GRIEVANCE & REDRESSAL COMMITTEE for the academic year 2020-2021 | | | |
| S. No. | Name | Designation | signature |
| 1 | Dr.S.K.Bikshapathi Dean Academics | Chairman | |
| 2 | Mr.P.Raghu Assoc.Prof., CSE | Convener | |
| 3 | Mrs. N. Malathi Assoc.Prof., ECE | Member | |
| 4 | Mr.S.Naveen, Asst.Prof., MECH | Member | |
| 5 | Mr.B.Shankar Asst.Prof., CE | Member | |
| 6 | D Chandra Mohan Asst Prof – H&S | Member | |

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Date: 05-04-2021

CIRCULAR

All the members of the Maintenance committee are requested to attend the committee meeting in committee hall at 12:00 pm on 07-04-2021 to discuss about College Maintenance.

Agenda

- Maintenance of laboratory, servicing the equipment's if any.
- Repairs of tables, chairs and benches.
- Repairs of electrical appliances.
- Beautification of Campus.
- Maintaining Cleanliness and hygienic.
- Sanitization of college campus
- Transformer maintenance.
- Water supply, motor pumps, water filter maintenance need to be checked

During the meeting the following members will attend,

| S.No. | Name | Designation | Signature |
|-------|--------------------------------------|-------------|-----------|
| 1 | Mr. Y NAVEEN KUMAR HOD CIVIL | Chairmen | |
| 2 | Mrs.S.Vijayalaxmi GM (Admin) | Convener | |
| 3 | Dr.S.K.Bikshapathi Dean Academics | Member | |
| 4 | Veeresh Electrician, Maintenance | Member | |
| 5 | P Mallikarjun Asst Prof-Civil | Member | |
| 6 | ChRajeshwarGoudAsst Prof -Mech | Member | |
| 7 | T KrishnaarjunaRao Asso Prof -ECE | Member | |
| 8 | M Shanklar Asst Prof- EEE | Member | |
| 9 | C Srinivas Asst Prof- H&S | Member | |

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Date: 07-04-2021

MINUTES OF THE MEETING

Discussed about Following Agendas point in the meeting

Agenda

- Maintenance of laboratory, servicing the equipment's if any.
- Repairs of tables, chairs and benches.
- Repairs of electrical appliances.
- Beautification of Campus.
- Maintaining Cleanliness and hygienic.
- Sanitization of college campus
- Transformer maintenance.
- Water supply, motor pumps, water filter maintenance need to be checked

Principal instructed for time to time monitoring of transformer working, checking of water pipeline and water filtering.

Some of the faculties were given the responsibility for beatification of campus. It was suggested for planting of new saplings in the campus and gardening of plants and trees

The following members were Present,

| S.No. | Name | Designation | Signature |
|-------|--------------------------------------|-------------|-----------|
| 1 | Mr. Y NAVEEN KUMAR HOD CIVIL | Chairmen | |
| 2 | Mrs.S.Vijayalaxmi GM (Admin) | Convener | |
| 3 | Dr.S.K.Bikshapathi Dean Academics | Member | |
| 4 | Veeresh Electrician, Maintenance | Member | |
| 5 | P Mallikarjun Asst Prof -Civil | Member | |
| 6 | ChRajeshwarGoudAsst Prof -Mech | Member | |
| 7 | T KrishnaarjunaRao Asso Prof -ECE | Member | |
| 8 | M Shanklar Asst Prof- EEE | Member | |
| 9 | C Srinivas Asst Prof- H&S | Member | |

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Date: 07-09-2020

CIRCULAR

All the members of the Maintenance committee are requested to attend the committee meeting in committee hall at 12:00 pm on 09-09-2020 to discuss about College Maintenance.

Agenda

- Maintenance of laboratory, servicing the equipments if any.
- Repairs of tables, chairs and benches.
- Repairs of electrical appliances.
- Beautification of Campus.
- Maintaining Cleanliness and hygienic.
- Sanitization of college campus
- Transformer maintenance.
- Water supply, motor pumps, water filter maintenance need to be checked

During the meeting the following members will attend,

| S.No. | Name | Designation | Signature |
|-------|--------------------------------------|-------------|-----------|
| 1 | Mr. Y NAVEEN KUMAR HOD CIVIL | Chairmen | |
| 2 | Mrs.S.Vijayalaxmi GM (Admin) | Convener | |
| 3 | Dr.S.K.Bikshapathi Dean Academics | Member | |
| 4 | Veeresh Electrician, Maintenance | Member | |
| 5 | P Mallikarjun Asst Prof -Civil | Member | |
| 6 | ChRajeshwarGoudAsst Prof -Mech | Member | |
| 7 | T KrishnaarjunaRao Asso Prof -ECE | Member | |
| 8 | M Shanklar Asst Prof- EEE | Member | |
| 9 | C Srinivas Asst Prof- H&S | Member | |

Copy To:
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Date: 09-09-2020

MINUTES OF THE MEETING

Discussed about Following Agendas point in the meeting

Agenda

- Maintenance of laboratory, servicing the equipments if any.
- Repairs of tables, chairs and benches.
- Repairs of electrical appliances.
- Beautification of Campus.
- Maintaining Cleanliness and hygienic.
- Sanitization of college campus
- Transformer maintenance.
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Principal instructed for time to time monitoring of transformer working, checking of water pipeline and water filtering.

Some of the faculty were given the responsibility for beatification of campus. It was suggested for planting of new saplings in the campus and gardening of plants and trees

The following members were present,

| S.No. | Name | Designation | Signature |
|-------|--------------------------------------|-------------|-----------|
| 1 | Mr. Y NAVEEN KUMAR HOD CIVIL | Chairmen | |
| 2 | Mrs.S.Vijayalaxmi GM (Admin) | Convener | |
| 3 | Dr.S.K.Bikshapathi Dean Academics | Member | |
| 4 | Veeresh Electrician, Maintenance | Member | |
| 5 | P Mallikarjun Asst Prof -Civil | Member | |
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Functions & Responsibilities:

- Routine checkup of assts of smooth functioning of academics.
- Equipment Maintenance Electricity, Water supply, generators, Air-conditions, building and furniture.

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Date: 25-08-2020

CIRCULAR

The following members of Disciplinary Committee are requested to attend meeting at Principal chamber Immediately to discuss about disciplinary issues on 29/08/2020.

During the meeting the following members Were present,

| S.NO | NAME | DESIGNATION | SIGNATURE |
|------|--------------------------------|-------------|-----------|
| 1 | Dr.EL.NAGESH | Principal | |
| 2 | SLN. Reddy, Prof. HOD-MECH | Chairman | |
| 3 | Naveen kumar, HOD-CIVIL | Member | |
| 4 | MRS.FARHEEN ANJUM, HOD-ECE | Member | |
| 5 | SATEESH, HOD-EEE | Member | |
| 6 | MRS.N.MALATHI, ASSOC.PROF,ECE | Member | |
| 7 | S.NAVEEN KUMAR, ASST.PROF-MECH | Member | |
| 8 | MAHENDAR REDDY, ASSOC.PROF-CSE | Member | |
| 9 | RAJESH, ASST.PROF-EEE | Member | |

Functions and Responsibilities:

1. To monitor and maintain discipline in the campus
2. To keep harmony and peace among the student community
3. Disciplinary actions as deemed necessary on various disciplinary issues

Term: One year and shall continue to be force until reconstruction

Meeting duration: However the meeting may be scheduled as and when necessary

Copy to:

1. All HOD's for information and circulate among the concerned staff members
2. Mr. Janardhan, Physical Director
3. To Dean of Academics & IQAC cell
4. A.O, T.P.O, Library, Exam Branch for info
5. Vice Principal

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College Code -TP



Date: 29/08/2020

MINUTES OF THE MEETING

The members of Disciplinary Committee discussed the above issues and suggested to resolve the following issues

1. Regarding of Dress code of students and wearing ID cards
2. Roaming in Canteen during Class Hours
3. Necessery Disciplinary measures in Hostel and Mess
4. Necessery Disciplinary measures in College Buses
5. Necessery action taken for any disputes among students
6. It is reviewed and resolved the previous issues

The following members were present

| S.NO | NAME | DESIGNATION | SIGNATURE |
|------|--------------------------------|-------------|-----------|
| 1 | Dr.E.L.NAGESH | Principal | |
| 2 | SLN. Reddy, Prof. HOD-MECH | Chairman | |
| 3 | Naveen kumar, HOD-CIVIL | Member | |
| 4 | MRS.FARHEEN ANJUM, HOD-ECE | Member | |
| 5 | SATEESH, HOD-EEE | Member | |
| 6 | MRS.N.MALATHI, ASSOC.PROF,ECE | Member | |
| 7 | S.NAVEEN KUMAR, ASST.PROF-MECH | Member | |
| 8 | MAHENDAR REDDY, ASSOC.PROF-CSE | Member | |
| 9 | RAJESH, ASST.PROF-EEE | Member | |

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Date: 22-03-2021

CIRCULAR

The following members of Disciplinary Committee are requested to attend meeting at Principal chamber to discuss about disciplinary issues on 25-03-2021

| S.NO | NAME | DESIGNATION | SIGNATURE |
|------|--------------------------------|-------------|-----------|
| 1 | Dr.E.L.NAGESH | Principal | |
| 2 | SLN. Reddy, Prof. HOD-MECH | Chairman | |
| 3 | Naveen kumar, HOD-CIVIL | Member | |
| 4 | MRS.FARHEEN ANJUM, HOD-ECE | Member | |
| 5 | SATEESH, HOD-EEE | Member | |
| 6 | MRS.N.MALATHI, ASSOC.PROF,ECE | Member | |
| 7 | S.NAVEEN KUMAR, ASST.PROF-MECH | Member | |
| 8 | MAHENDAR REDDY, ASSOC.PROF-CSE | Member | |
| 9 | RAJESH, ASST.PROF-EEE | Member | |

Functions and Responsibilities:

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2. To keep harmony and peace among the student community
3. Disciplinary actions as deemed necessary on various disciplinary issues

Term: One year and shall continue to be force until reconstruction

Meeting duration: However the meeting may be scheduled as and when necessary

Copy to:

1. All HOD's for information and circulate among the concerned staff members
2. Mr. Janardhan, Physical Director
3. To Dean of Academics & IQAC cell
4. A.O,T.P.O, Library, canteen, Exam Branch for info
5. Vice Principal

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Date: 25-03-2021

MINUTES OF THE MEETING

The members of Disciplinary Committee discussed the above issues and suggested to resolve the following issues

1. Regarding of Dress code of students and wearing ID cards
2. Roaming in Canteen during Class Hours
3. Necessery Disciplinary measures in Hostel and Mess
4. Necessery Disciplinary measures in College Buses
5. Necessery action taken for any disputes among students
6. It is reviewed and resolved the previous issues

The following members are present

| S.NO | NAME | DESIGNATION | SIGNATURE |
|------|--------------------------------|-------------|-----------|
| 1 | Dr.E.L.NAGESH | Principal | |
| 2 | SLN. Reddy, Prof. HOD-MECH | Chairman | |
| 3 | Naveen kumar, HOD-CIVIL | Member | |
| 4 | MRS.FARHEEN ANJUM, HOD-ECE | Member | |
| 5 | SATEESH, HOD-EEE | Member | |
| 6 | MRS.N.MALATHI, ASSOC.PROF.ECE | Member | |
| 7 | S.NAVEEN KUMAR, ASST.PROF-MECH | Member | |
| 8 | MAHENDAR REDDY, ASSOC.PROF-CSE | Member | |
| 9 | RAJESH, ASST.PROF-EEE | Member | |

Agenda of Meeting:

7. Regarding of Dress code of students and wearing ID cards
8. Roaming in Canteen during Class Hours
9. Necessery Disciplinary measures in Hostel and Mess
10. Necessery Disciplinary measures in College Buses
11. Necessery action taken for any disputes among students
12. It is reviewed and resolved the previous issues

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